

13 December 2016 at 7.00 pm

Conference Room, Argyle Road, Sevenoaks
Despatched: 05.12.16



Economic & Community Development Advisory Committee

Membership:

Chairman, Cllr. Hogarth; Vice-Chairman, Cllr. Maskell
Cllrs. Abraham, Barnes, Mrs. Bosley, Dr. Canet, Esler, Krogdahl, Lake, McGarvey,
Pearsall and Scott

Agenda

	Pages	Contact
Apologies for Absence		
1. Minutes To agree the Minutes of the meeting of the Committee held on 11 October 2016, as a correct record	(Pages 1 - 4)	
2. Declarations of Interest Any interests not already registered		
3. Actions from Previous Meeting	(Pages 5 - 6)	
4. Update from Portfolio Holder		Councillor Roderick Hogarth
5. Referrals from Cabinet or the Audit Committee (if any)		
6. Community Plan Monitoring	(Pages 7 - 24)	Alan Whiting Tel: 07132 227446
7. West Kent Partnership Presentation by West Kent Partnership		Wendy Wood Tel: 01732 227470
8. Community Grant Scheme	(Pages 25 - 48)	Simon Davies Tel: 01732 117374
9. Community Safety Action Plan Monitoring - Quarter 2	(Pages 49 - 76)	Kelly Webb Tel: 01732227474
10. Work Plan	(Pages 77 - 78)	

EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or democratic.services@sevenoaks.gov.uk.

ECONOMIC & COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

Minutes of the meeting held on 11 October 2016 commencing at 7.00 pm

Present: Cllr. Hogarth (Chairman)

Cllr. Maskell (Vice Chairman)

Cllrs. Abraham, Barnes, Mrs. Bosley, Dr. Canet, Esler, Krogdahl, Lake and Maskell

Apologies for absence were received from Cllrs. McGarvey, Pearsall and Scott

Cllrs. Eyre was also present.

13. Minutes

Resolved: That the minutes of the meeting held on 13 June 2016, be approved and signed by the Chairman as a correct record.

14. Declarations of Interest

No additional declarations of interest were made.

15. Actions from Previous Meeting

There were none.

16. Update from Portfolio Holder

The Portfolio Holder and Chairman, reported that leaving the European Union could affect external funding. Some funding was still guaranteed for the next two years but it was unknown how the LEADER programme would be affected. Procurement arrangements could also change.

A business breakfast was held for the Swanley and Hextable Master Plan consultation which was well attended. The Portfolio Holder would be attending the Economic forum in Edenbridge to discuss their vision for their town. Members were advised that the government had revalued all businesses but the effect on business rates to be paid was not yet known. A government consultation on the future business rates process was currently taking place.

Members were informed that Social Saturday would be taking place on 15 October 2016 and Small Business Saturday would be taking place on 3 December 2016.

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17. Referrals from Cabinet or the Audit Committee

There were none.

18. Economic Development Strategy Update Report

Members considered a report which provided an update on the progress of the delivery of the Economic Development Strategy and its associated action plan. The Economic Development Officer highlighted that the strategy was half way through its term and it was an evolving document however 84% of targets were green and were on target to be achieved or already achieved; 9% were amber, target in some danger or in progress and 7% were red with the target unlikely to be achieved, mostly due to external influences.

Members discussed the targets and noted the high number of green actions. The Chairman advised Members that the Chairman of the Council had held four events in the District which was promoting some tourist locations to the wider community in West Kent. The events had been well attended and the Chairman thanked Officers for their support.

Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

19. Budget 2017/18: Service Dashboards and Service Change Impact Assessments (SCIAS)

The Chief Finance Officer presented the report which set out updates to the 2017/18 budget within the existing framework of the 10-year budget and savings plan. The report also presented proposals that had been identified which needed to be considered, together with further suggestions made by the Advisory Committees, before finalising the budget for 2017/18.

The major message of the report was that the Council was able to remain financially self-sufficient.

The budget agreed by Council in February included £100,000 of new savings or additional income per annum and the Advisory Committees were being asked to make suggestions to Cabinet that would achieve the £100,000 required for next year. Two Member Budget Training sessions had recently taken place with the intention of increasing, or refreshing, Members knowledge of the budget process and to enhance the discussions that would take place at this round of Advisory Committees.

The Chief Finance Officer reminded Members that over £6m had already been agreed to be saved between 2011/12 and 2017/18 made up of over 130 items and over £10m had been saved since 2005/06.

Members reviewed and discussed Appendix D which contained the growth proposal put forward by the Portfolio Holder and Chief Officers, and the Service Change Impact Assessments (SCIAs) in Appendix E.

Members also considered and gave their individual ideas for growth and savings items. The Chief Finance Officer summarised the suggestions put forward and Members considered whether there was anything they wanted taken forward as potential growth or savings suggestions. A number of growth and savings items were suggested and discussed:

Growth:

Community awards and projects arising from them,
 Development of Local Government apprenticeships for SDC and re sale to other councils,
 Skills and training signposting for businesses, and
 Offer more paid for training sessions for businesses.

Savings:

Invest in more electric bikes and cars,
 Improved use of technology for external information provision,
 Administration expenses,
 Greater engagement with local businesses on projects,
 Car parking in Sevenoaks town,
 Advisory/consulting offering to other councils,
 Encourage more volunteering and outreach with community projects,
 West Kent Partnership LEADER,
 Measure Officer man-hours,
 Build a second hotel for a different market.

Action 1: For Chief Officer Communities and Business to circulate information on the West Kent Partnership including targets and their aims

Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty and that individual equality impact assessments had been completed for all Service Change Impact Assessments (SCIAs) to ensure the decision making process was fair and transparent.

Resolved: That it be recommended to Cabinet that

- a) the growth proposal identified in Appendix D applicable to the Advisory Committee (SCIA 15) be agreed;
- b) the following suggestions be discussed further by the Portfolio Holder for Economic Development and Chief Finance Officer, before putting suggestions forward to Cabinet

Growth

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Community awards and projects arising from them,
Development of Local Government apprenticeships for SDC and re sale to other councils,
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Encourage more volunteering and outreach with community projects,
West Kent Partnership LEADER,
Measure Officer man-hours and
Build a second hotel for a different market.

20. Work Plan

The work plan was noted with the following amendments:

- 7 March 2017 - Swanley Economic Development Strategy
- 13 December 2016 - The new Chief Executive of Domestic Abuse Volunteer Support Services (DAVSS) and West Kent Partnership would be invited
- Summer 2017 - Visit Kent

THE MEETING WAS CONCLUDED AT 8.40 PM

CHAIRMAN

ACTIONS FROM THE MEETING HELD ON 11/10/16

Action	Description	Status and last updated	Contact Officer
ACTION 1	Chief Officer Communities and Business to circulate information on the West Kent Partnership including targets and their aims	To be updated at the meeting	Lesley Bowles Ext. 7430

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**SEVENOAKS DISTRICT COMMUNITY PLAN 2016-19, HALF YEAR MONITORING
(APRIL-SEPTEMBER 2016)**

Committee - Economic and Community Development Advisory Committee

13 December 2016

Report of Chief Officer Communities and Business

Status: For Information

Key Decision: No

Executive Summary: The first six monthly monitoring for the 2016-19 Sevenoaks District Community Plan has been completed and progress against key performance indicators is set out.

This report supports the Key Aim of Community Plan and the Corporate Plan

Portfolio Holder Cllr. Roddy Hogarth

Contact Officer(s) Alan Whiting Ext. 7446

Recommendation to Economic and Community Development Advisory Committee: That members note the content of the report.

Reason for recommendation: To update Members

Introduction and Background

1. The Community Plan creates a long-term vision (2013-2028) for the Sevenoaks District and sets out the community's priorities for action.
2. The Community Plan and strategic level action plan was approved by Council on 10 May 2016.
3. The Community Plan is delivered by the Sevenoaks District Local Strategic Partnership. This is made up of public sector organisations, together with voluntary, community and faith sector representatives. It is co-ordinated by Sevenoaks District Council

Community Plan Monitoring for the period April - September 2016

4. The six month monitoring for the period 1 April 2016 to 30 September 2016 has now been completed and the results are included at Appendix A.

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5. 94% of key performance indicators are current on targets, against a target of 80%.

Key Implications

Financial

6. There are no financial implications associated with this report.

Legal Implications and Risk Assessment Statement.

7. There are no legal or human rights issues relating to this report.

Equality Assessment

8. The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Resource (non-financial)

9. Work connects with the Community Plan and the administration of the Local Strategic Partnership is being undertaken through existing resources.

Conclusions

10. The percentage of key performance indicators for the 2016-19 Sevenoaks District Community Plan Priorities on targets to be completed stands at 94%.

Appendices

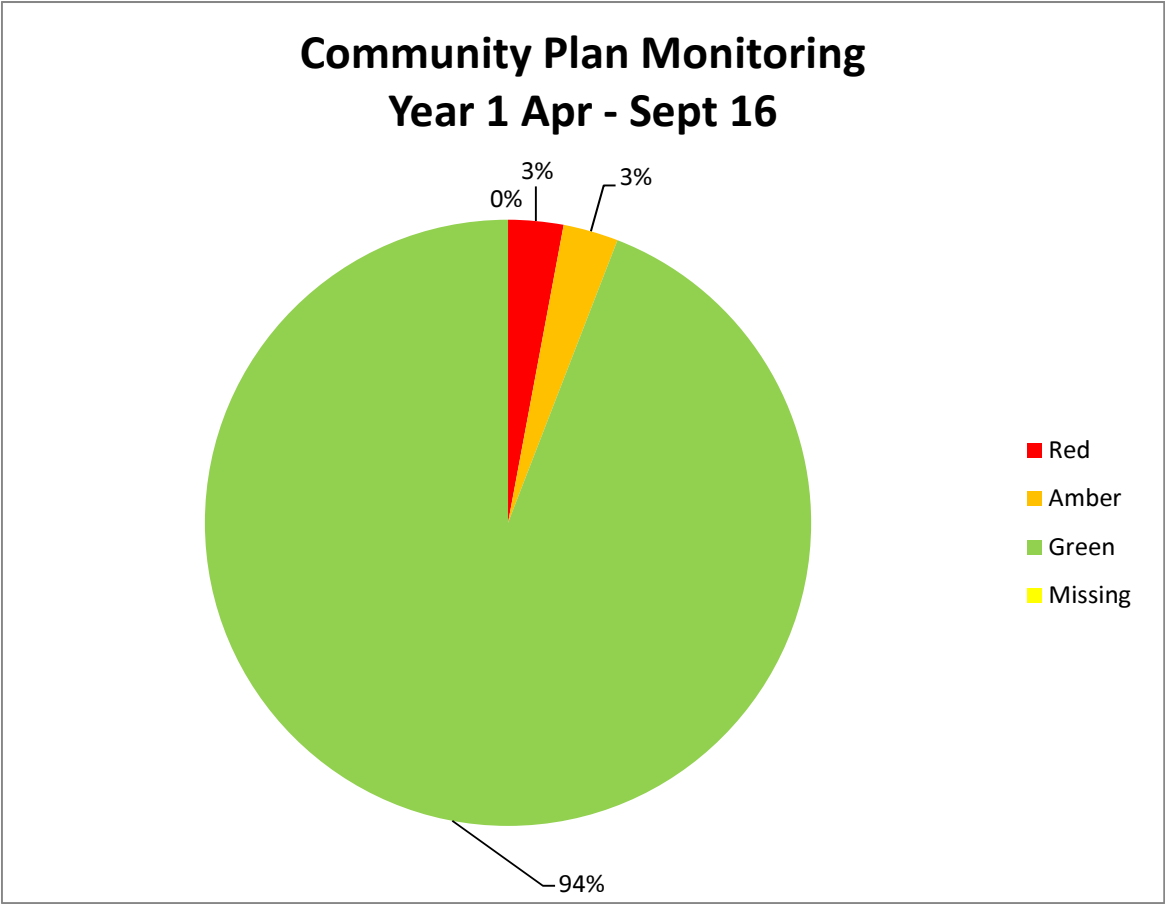
Appendix A - Monitoring Report for Community Plan Priorities 2016-19 April-September 2016

Background Papers:

Sevenoaks District Community Plan Priorities 2016-19

Lesley Bowles

Chief Officer for Communities and Business

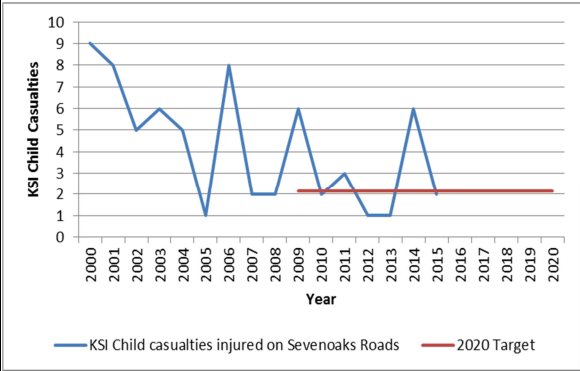


Sevenoaks District Community Plan Monitoring, Year 1 (2016-19 Priorities), Apr- Sept 2016

Ref	Key Success Measure	RAG	Quarter 1 (April - June 16)	Quarter 2 (July-September 16)	DOT	DOT comments
S1	85% of actions in the Community Safety Partnership Strategy and action plan achieved each year		The first quarter of the new 2016-17 Community Safety Action Plan is at 81%. Monitoring was impacted by a significant amount of missing information.	The second quarter of the new 2016-17 Community Safety Action Plan is at 89%.		Missing information will be addressed at the CSP Partnership meeting in December.
Page 10	Reduce the total number of 'victim-based' crimes as recorded by Kent Police		The total number of victim recorded crimes to Kent Police April - June 2016 was 1334. This is an increase of 73 crimes (6%) compared to same period last year.	<p>The total number of victim recorded crimes to Kent Police April - September 2016 was 2744. This is an increase of 193 crimes (7.5%) compared to same period last year</p> <p>While rolling year data shows an increase in crimes, we are currently the 4th lowest in Kent. On average there are 15-18 reported victim based crimes every 24 hours.</p> <p>Due to Kent Police being reviewed on the way they log reports they now have a 96% accuracy rate, which has affected crime totals. There has also been an increase in harassment which also includes harassment online.</p> <p>The Police are focussing on Domestic Abuse of which there has been an increase. However, Sevenoaks District does have the highest rate of charging of offenders.</p> <p>Kent Police are looking at 3 year data and apart from a peak in August of 92 reported crimes; the outlook is that crime should go down. Burglary and Vehicle Crime are down and Thefts have decreased. Shoplifting and Criminal Damage have increased.</p> <p>Crime in rural areas of the District does have a higher impact on the community and Police are looking at more visible patrol in those areas to give more feelings of safety to residents and local businesses.</p>		Based on the Police assessment on crime data.

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Sevenoaks District Community Plan Monitoring, Year 1 (2016-19 Priorities), Apr- Sept 2016

Ref	Key Success Measure	RAG	Quarter 1 (April - June 16)	Quarter 2 (July-September 16)	DOT	DOT comments																																							
S3	Maintain the low number of Anti-Social Behaviour (ASB) incidents (no higher than 3rd in the county)		The total number of ASB recorded incidents to Kent Police April - June 2016 was 499. This is a decrease of 61 crimes (10%) compared to same period last year. We are currently the 2nd lowest in Kent	The total number of ASB recorded incidents to Kent Police April - September 2016 was 1102. This is a decrease of 20 crimes (1.8%) compared to same period last year. We are currently the 2nd lowest in Kent.																																									
S4	Reduce the number of people killed or seriously injured by 2020 (in line with KCC Road Casualty Reduction Strategy)		<p>This is a countywide target. The most recently available figures show that the number of people killed or seriously injured on Kent's roads fell by 4% last year, in comparison to a 3% fall nationally.</p> <p>Crash statistics just published show the 12-month total of fatal and serious road casualties in the county was 632. Significantly, the long-term trend in these figures shows a continued fall with the 2015 figure now standing at 14% below the 2004-2008 average.</p>	<p>The most recently available data is for the period January - March 2016</p>  <table border="1" data-bbox="1077 970 1655 1137"> <thead> <tr> <th rowspan="2">2016</th> <th colspan="5">Casualties</th> <th colspan="2">Crashes</th> </tr> <tr> <th>Fatal</th> <th>KSI</th> <th>Child KSI</th> <th>All</th> <th>All Child</th> <th>KSI</th> <th>All</th> </tr> </thead> <tbody> <tr> <td>January</td> <td>0</td> <td>3</td> <td>0</td> <td>48</td> <td>0</td> <td>3</td> <td>36</td> </tr> <tr> <td>February</td> <td>0</td> <td>4</td> <td>1</td> <td>32</td> <td>2</td> <td>4</td> <td>24</td> </tr> <tr> <td>March</td> <td>1</td> <td>8</td> <td>0</td> <td>38</td> <td>1</td> <td>8</td> <td>32</td> </tr> </tbody> </table>	2016	Casualties					Crashes		Fatal	KSI	Child KSI	All	All Child	KSI	All	January	0	3	0	48	0	3	36	February	0	4	1	32	2	4	24	March	1	8	0	38	1	8	32		KCC Crash Reduction Team is working on more up to date data.
2016	Casualties					Crashes																																							
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March	1	8	0	38	1	8	32																																						
S5	85% of actions in the Domestic Abuse Action Plan on target		The meeting was held in April and the next meeting will be in July. The action plan currently stands at 79% on target. Some of the red targets related to programmes that were no longer funded from April 2016 and the action plan has been changed to reflect that with other actions put in.	The meeting was held in July and the next meeting will be in October. The action plan currently stands at 88% on target. Changes have been made from targets that were finished in April. Conference is due to take place in November.																																									

Sevenoaks District Community Plan Monitoring, Year 1 (2016-19 Priorities), Apr- Sept 2016

Ref	Key Success Measure	RAG	Quarter 1 (April - June 16)	Quarter 2 (July-September 16)	DOT	DOT comments
C1	Housing Strategy completed and promote housing development to meet the needs of older people		Sevenoaks District Council has developed a wide-range of actions as part of an interim housing strategy and this will be in place until a housing needs study is completed. We are at project tender stage and anticipate completion of the study by February 2017. Once complete, and with an up-to-date and far more detailed evidence base, a full new housing strategy will be developed. This we anticipate for completion in Spring 2017. The study will provide detailed data on older people and will enable us to target resources much more effectively.	Consultants have been commissioned to undertake a housing study and we are now underway and with completion expected by January 2017. This will inform a new housing strategy which we aim to launch in Spring 2017. This will enable us to better plan for housing strategy and including accommodation and related support services for older people. We are still on course to complete the new St Andrew's Court development in Swanley and which will provide 28 x 1- and 2-bed apartments for older people.		
Page 12	Sevenoaks Local Children's Partnership Group (LCPG) dashboard of indicators produced and at least 75% of core indicators on target		<p>Four priority areas of concern for Sevenoaks identified and baseline data received:</p> <ul style="list-style-type: none"> Self-harm related hospital admissions (16.9 of admissions per 10,000 of 18 year olds April 2016) Excess weight (Reception and year 6) (Reception= 20.6% of 4-5 year olds; Year 6= 27.5% of 10-11 year olds April 2016) Persistent school absence (secondary) (15.2% of pupils April 2016) Early help notifications as a result of mental health (13.8 per 10,000 under 18s April 2016) Grant sub-group formed to analyse local applications and award local grant funding. 	<p>Outcomes based accountability workshop held and task and finish groups held to explore the four priority areas, identify the reasons behind the baseline and look at ideas to improve these outcomes.</p> <p>The June data dashboard showed:</p> <ul style="list-style-type: none"> Self-harm related hospital admissions (15.0 per 10,000 under 18s June 2016) Excess weight (Reception = 20.6% of 4-5 year olds; Year 6 = 27.5% of 10-11 year olds June 2016) Persistent school absence (secondary) (7.2% of pupils June 2016) Early help notifications as a result of mental health (6.5 per 10,000 under 18s June 2016) Grant sub-group awarded small grants to: <ul style="list-style-type: none"> Choices - positive relationships programme for 11-15 year old girls and 13-18 year old boys who have experienced Domestic Abuse Fegans - parent support West Kent Mind - promotion of mental health awareness in schools/Mind Fitness PS Breastfeeding - Baby slings/peer support to promote closer attachment between Mother and baby Imago - emotional wellbeing courses/Transactional analysis for targeted 12-15 year olds. 		This work is at an early stage and Sevenoaks LCPG is ahead of other areas in its work.

Sevenoaks District Community Plan Monitoring, Year 1 (2016-19 Priorities), Apr- Sept 2016

Ref	Key Success Measure	RAG	Quarter 1 (April - June 16)	Quarter 2 (July-September 16)	DOT	DOT comments																		
C3	The number of families with children under 5 receiving benefits receiving help		<p>568 at 30.06.16 (data from hb caseload report* 9,644 groups 20,22,54,56,19,21,53,55)</p> <p>The data provided uses the benefits system report that shows the caseload by group (*hb9644 Caseload Report). The groups are allocated depending on the circumstances of the claim. The groups that we have included for these statistics are:</p> <table border="1"> <thead> <tr> <th>Group ID</th> <th>Group Description</th> </tr> </thead> <tbody> <tr> <td>20</td> <td>Elderly-Passported-Lone Parent Child Under 5</td> </tr> <tr> <td>22</td> <td>Elderly-Passported-Child Under 5</td> </tr> <tr> <td>54</td> <td>Elderly-Non-Passported-Lone Parent Child Under 5</td> </tr> <tr> <td>56</td> <td>Elderly-Non-Passported-Child Under 5</td> </tr> <tr> <td>19</td> <td>Working Age-Passported-Lone Parent Child Under 5</td> </tr> <tr> <td>21</td> <td>Working Age-Passported-Child Under 5</td> </tr> <tr> <td>53</td> <td>Working Age-Non-Passported-Lone Parent Child Under 5</td> </tr> <tr> <td>55</td> <td>Working Age-Non-Passported-Child Under 5</td> </tr> </tbody> </table>	Group ID	Group Description	20	Elderly-Passported-Lone Parent Child Under 5	22	Elderly-Passported-Child Under 5	54	Elderly-Non-Passported-Lone Parent Child Under 5	56	Elderly-Non-Passported-Child Under 5	19	Working Age-Passported-Lone Parent Child Under 5	21	Working Age-Passported-Child Under 5	53	Working Age-Non-Passported-Lone Parent Child Under 5	55	Working Age-Non-Passported-Child Under 5	<p>561 at 30.09.16 (data from hb caseload report (see notes at quarter 1*) 9,644 groups 20,22,54,56,19,21,53,55)</p>		This is a proxy indicator for child poverty as there is currently no up to date data available.
Group ID	Group Description																							
20	Elderly-Passported-Lone Parent Child Under 5																							
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C4	Percentage of people satisfied with the HERO project		62 Surveys for HERO were returned and 62 had positive feedback = 100%	59 Surveys for HERO were returned and 59 had positive feedback = 100%.		Given changes within the monitoring systems for HERO, this target will need to be changed to reflect outcomes achieved in the future.																		

Sevenoaks District Community Plan Monitoring, Year 1 (2016-19 Priorities), Apr- Sept 2016

Ref	Key Success Measure	RAG	Quarter 1 (April - June 16)	Quarter 2 (July-September 16)	DOT	DOT comments
G1	Planning policies used effectively as monitored through the Local Plan to conserve and enhance the value of our countryside and green spaces		<p>Authority Monitoring Report outlines the performance of the current local plan - see AMR 2015 www.sevenoaks.gov.uk/_data/assets/pdf_file/0011/217478/Authority-Monitoring-Report-2014.15-for-website.pdf</p>	<p>Chapter 11 of the Authority Monitoring Report (AMR) 2015 outlines the performance of Local Plan policies related to Green Infrastructure, Open Space and Biodiversity. This outlines that one application for publically accessible green space was granted in 2014/15 (Care Home in Sevenoaks, North of Bourchier Close, with parkland and play area) and no open space was lost on allocated sites. The AMR also outlines that a variety of countryside projects are on going across the District.</p> <p>The Council works with partner organisations including the High Weald AONB Unit, The North West Kent Countryside Partnership, The Kent Wildlife Trust and neighbouring authorities to provide countryside enhancements across the District. A list of some of the countryside projects taking place within 2014/15 can be found in Appendix 2 of the AMR.</p> <p>The River Darent Catchment Improvement Plan is being developed by the North West Kent Countryside Partnership in conjunction with other stakeholders. Projects continue to be developed and undertaken to improve the quality and flow of the river and surroundings. The Save Our Magnificent Meadows project continues in the District. Projects include meadows restoration and improvements in Eynsford.</p> <p>The Council continues to support the recently approved Heritage Lottery Fund funded landscape partnership scheme for the Darent Valley and will work in conjunction with key partners to deliver projects within the valley. The NWKCP continue to deliver training courses across the District. These include Invasive Non-Native Species and identifying Wildflowers</p>		

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Sevenoaks District Community Plan Monitoring, Year 1 (2016-19 Priorities), Apr- Sept 2016

Ref	Key Success Measure	RAG	Quarter 1 (April - June 16)	Quarter 2 (July-September 16)	DOT	DOT comments
G2	Use and enforce Planning Policies set out in the Local Plan to ensure new development is designed to a high quality and takes into account local character and impact on the environment		Authority Monitoring Report outlines the performance of the current local plan - see AMR 2015 www.sevenoaks.gov.uk/_data/assets/pdf_file/0011/217478/Authority-Monitoring-Report-2014.15-for-website.pdf	Chapters 3 and 4 of the Authority Monitoring Report (AMR) 2015 outline the performance of Local Plan policies related to design and sustainability. This outlines that Building for Life appraisals are carried out on schemes of 10 or more units, that 16 conservation area appraisals have been produced, and that there was one new listing of a building in 2014/15 (Old Surrenden, Walters Green Road, Penshurst) and that two Neighbourhood Plan areas have been designated (in Seal and Swanley). There were also five applications for renewable, decentralised or combined heat and power schemes granted planning permission during 2014/15 and two applications that met with Kent County Council's requirement to include a Travel Plan.		
G3	Weekly refuse service collection maintained	3	Weekly collection of residual waste and dry recyclables has been maintained. Operational problems in June resulted in short term increase in missed collections to 11/100,000 collections with 97% of missed collections put right by next working day.	Weekly collection of residual waste and dry recyclables has been maintained. Justified missed collection figures have improved to 9/100,000 collections although to date 96% of those missed collections have been put right by next working day. The target figures for 2016/17 are 10/100,000 and 98% put right on the next working day (NWD)		
H1	Increase the number of older people living independently for		There were over 900 attendances at Quarter 1's postural stability programmes (Falls and Yoga)	There were 830 attendances at Quarter 2's postural stability programmes (Falls and Yoga) At the end of quarter 2 Sevenoaks District Council approved 61 grants and spent over £225,000 on adaptations for applicants. As part of our promotional activities we have placed an advert in InShape to advise people of the availability of grant assistance and received around 40 enquires, in addition WKHA had a number of enquires. Private Sector Housing also has discretionary financial assistance which is used to provide improvements to a customer's property.		

Sevenoaks District Community Plan Monitoring, Year 1 (2016-19 Priorities), Apr- Sept 2016

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Page 16				<p>Private Sector Housing are also working on other initiatives that support older people to remain independent:</p> <ul style="list-style-type: none"> • Winter Warmth – this is assistance to assist elderly customers who have a health condition aggravated by low temperatures to repair or renew existing heating installations. Works undertaken via Winter Warmth include a new boiler or complete installations thorough to a simple power flush to ensure installations are working efficiently. • Improvement Grants – Improvements grants are available, subject to certain eligibility criteria, to undertake substantial repairs such as remedying rising damp, providing a replacement roof and replacing dangerous electrical installations. • With our integrated approach on several occasions we have combined DFGs, Winter Warmth and Improvement grants improve the conditions in which a person resides in. • An Environmental Assessment form has also been developed allowing referrals to be made into Private Sector Housing from Health and Social care coordinators located at Sevenoaks Hospital. This form has also been used for all the enquiries resulting from recent promotional activities as it not only covers PSH but a range of services offered by SDC. • Private Sector Housing now has a member of staff who is a trained trusted assessor so is able to obtain equipment from KCC for customers free of charge. 		
	H2	Programmes delivered to support people to better manage long term mental health conditions and improved signposting		There are currently 6 dementia cafes operating in the District, with an estimated 400 attendances (South of the District has yet to report)	<p>There are currently 6 dementia cafes in the District with over 350 attendances in this quarter.</p> <p>Kent County Council has launched an initiative called Release the Pressure http://www.kent.gov.uk/social-care-and-health/health/release-the-pressure This is a Freephone or webchat service provided by Mental Health Matters and Commissioned by Kent County Council.</p>	

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Sevenoaks District Community Plan Monitoring, Year 1 (2016-19 Priorities), Apr- Sept 2016

Ref	Key Success Measure	RAG	Quarter 1 (April - June 16)	Quarter 2 (July-September 16)	DOT	DOT comments
H3	Targeted interventions provided for children measured as or at risk of being overweight or obese		A new monitoring system is being designed to standardise the results of programmes being run across West Kent. Fun Fit and Active programmes are planned to start in September with the start of the new academic year.	Fun, Fit and Active classes have started in September, the information will be available in quarter 3.		
H4	Targeted interventions provided for adults who are overweight and above		69 people were recruited to the Why Weight programme in the 1st quarter. There were 293 attendances in the first quarter	This quarter Sevenoaks District Council have organised a Why Weight programme in a GP surgery with clients identified by the GP. This has led to a 4.3% average weight loss for the group, above the 3% target.		
H5	Health success measures in the District Deal developed and 50% on target initially, increasing over time to 85%		West Kent councils continue to work with KCC to develop a West Kent District Deal for health. The West Kent Integrated Board has been created to approve this work. The processes, funding and commissioning arrangements are being set up by the Board.	No new update until quarter 3.		
H6	85% of actions in the Health Inequalities Action Plan to be delivered each year		96% of reported actions are currently on or above target.	96.3% of the reported actions are currently on or above target.		
H7	Complete an Open Space, Sports and Leisure study and deliver a Leisure Strategy with 85% of actions to be delivered		Strategic Leisure Ltd has been commissioned to complete the Open Space, Sports and Leisure Study. Visits to facilities underway. First Playing Pitch Strategy meeting undertaken and summer sports visits undertaken.	Strategic Leisure has started the consultation of strategic partners, including schools and town/parish Councils. Open space visits underway. Winter sports venue visits will be undertaken in November 2016.		

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Sevenoaks District Community Plan Monitoring, Year 1 (2016-19 Priorities), Apr- Sept 2016

Ref	Key Success Measure	RAG	Quarter 1 (April - June 16)	Quarter 2 (July-September 16)	DOT	DOT comments
D1	Market Sevenoaks District as a place to invest and grow		Currently drafting a prospectus promoting Sevenoaks and the opportunities for inward investment	A prospectus still planned to complete but there have been some delays in completion. The work on the Swanley Master Vision includes a strong focus on improving the business accommodation in the area and utilising the benefits on the fast connections to London.		
D2	Secure funding for business support programmes		Delivery of the West Kent Business Support 6 hour programme of support funded by Growth Hubs Funds ended 30 June 16. Across WK during the 9 month programme, 631 hours of support were provided across 118 businesses of which 70 received the 6 hour package.	New business support scheme now launched offering up to 4 hours free support this is being promoted across the West Kent area with some clinics held in Sevenoaks District Council Offices.		
D3	Jobs and careers events delivered		A successful West Kent jobs fair was completed in partnership with West Kent Districts. This attracted at least 350 attendees, of these there were 34 employers/training providers. At least 30 attendees had interviews and from this 11 jobs were offered, the amount of job offers are very likely to rise further.	Successful skills fest event has taken place. Further work on careers events to take place. Skills Fest: This attracted over 1000 students and 70 exhibitors. 93% of students evaluated found a lot of information regarding apprenticeships and 70% of students found that they now had a better understanding of employers' expectations.		
D4	Economic Needs considered as part of the Local Plan		Current Core Strategy (2011) and ADMP (2015) contain strategic policies for economic development and sites for business needs. This will be reviewed and expanded as part of the new local plan (2015-2035) which will be subject to public consultation late spring/summer 2017	Chapter 8 of the Authority Monitoring Report (AMR) 2015 outlines the performance of Local Plan policies related to the economy and employment. As part of the Local Plan review, the Council has appointed a consultant to undertake an Economic Need Study. This study will indicate the amount and type of employment land which the District needs to remain sustainable.		
D5	Support rural businesses through the West Kent Leader fund		The programme through to 2020 is now underway and a number of projects have been appraised. Clarification on budgets and process awaited following Brexit vote	Projects continue to be received and appraised. Clarification of the impact on the programme related to Brexit is still awaited.		

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Sevenoaks District Community Plan Monitoring, Year 1 (2016-19 Priorities), Apr- Sept 2016

Ref	Key Success Measure	RAG	Quarter 1 (April - June 16)	Quarter 2 (July-September 16)	DOT	DOT comments
D6	Support 16-24 year olds into employment, education or training		<p>In April the % of 16 - 18 year olds who were NEET was 4.27% this fell to 4.02% in June. The NEET target for January 2017 is 0.66% of the 16 - 18 population recorded as NEET. During QTR 1 a Supporting Young People into employment meeting was held and a NEET to EET meeting was held.</p>	<p>The NEET target for January 2017 is 0.66%.</p> <p>The current figures are: - July 3.75% diff 3.09%; August 3.84% diff 3.18%; The September figures are unavailable at this time.</p> <p>The Supporting People into Employment Group continues to provide a focus for work in this area:</p> <ul style="list-style-type: none"> • Work with SupaJam http://www.semmuk.com/ continues who are getting ready for next cohort starting October. They have an ambition to be a primary provider and following discussions with Sir Michael Fallon, are looking at extending their project to young offenders. • Catch 22 have been commissioned to deliver a study programme in the district out of Swanley youth hub commencing October and targeted at 16-19 year olds • KCC Early Help are setting up district blueprint to reduce number of NEETs in district. Monthly participation meetings with first meeting beginning of October • NEET strategy group meetings also being set up to address the unique situation in Sevenoaks with no college provider and many young people travelling out of the district to school. Group will ensure that opportunities for employment in Sevenoaks are identified and young people signposted • KCC Skills and Employability are starting their assisted apprenticeship programme over the next few months. This supports cohorts of vulnerable young people who have a support worker/champion working with them. Currently clarifying incentive payments to employers. KCC used to fund salary for a year - likely to now be a £ 3-5k incentive grant to take on. • West Kent Communities have been awarded KCC library contract which goes live on 3rd October. Recruiting and training to support all libraries across Kent - interested in working with NEETs and hard to reach groups. 		

Sevenoaks District Community Plan Monitoring, Year 1 (2016-19 Priorities), Apr- Sept 2016

Ref	Key Success Measure	RAG	Quarter 1 (April - June 16)	Quarter 2 (July-September 16)	DOT	DOT comments
D7	85% of actions in the Sevenoaks District Economic Development Action Plan achieved	Amber	Currently 84% of actions in the ED strategy are on target to be achieved or have already been achieved, with 9% amber. 7% of the actions are unlikely to be achieved this is due to the strategy being an evolving document and has to adapt to external influences which are sometimes beyond our control.	Quarter 2 as quarter 1: Currently 84% of actions in the ED strategy are on target to be achieved or have already been achieved, with 9% amber. 7% of the actions are unlikely to be achieved this is due to the strategy being an evolving document and has to adapt to external influences which are sometimes beyond our control.	Green	A review of the actions in the ED strategy is expected to bring this back on target
D8	Tourist destination Management Plan delivered and visitor stays increased	Green	An increase of accommodation providers has been seen, mainly in the B&B domain. As of August 2016 there are now 18 B&B's. The council have approved an investment in the development of a new hotel (Premier Inn). The Royal Oak in the town centre has recently been purchased with plans to re-open in the spring of 2017 and will offer at least 40 bedrooms with a couple of family friendly suites.	The development of the Destination Management Plan has been altered slightly to accommodate the Portfolio Holders suggestion of a 'Visitor Economy Study.' Discussions are currently being held to investigate how the study could be implemented. Further work to take place to identify if a Destination Management plan meets objectives or if a visitor economy study would provide a more appropriate solution. Discussions are currently being held to investigate how the study could be implemented.	Green	

Agenda Item 6

Sevenoaks District Community Plan Monitoring, Year 1 (2016-19 Priorities), Apr- Sept 2016

Ref	Key Success Measure	RAG	Quarter 1 (April - June 16)	Quarter 2 (July-September 16)	DOT	DOT comments
D9	Apprenticeship opportunities increased over the three year plan period		<p>In 2015/16 (1st August 2015 - 31st July 2016) there were 630* apprenticeship starts in the Sevenoaks District, a 5% increase on last year. I can provide an age breakdown for the period up to April 2016; 180 16-18 year olds, 140 19-24 year olds and 180 25+. The sectors employing the most apprentices in the district were Business Administration & Law (120), Health and Social Care (110), Engineering & Manufacturing (60) and Retail (60).</p> <p>*Provisional data TBC November 2016</p> <p>In quarter 1, 2 undergraduate students have completed a 3 week project at Sevenoaks District Council providing research around mapping NEETs in the District and identifying employer needs to inform future work on supporting young people and apprenticeships. In addition, we are planning to look at mobile jobs/skills fair.</p>	<p>KCC has engaged with SDC on its 8 employer Guilds with a view to raising awareness of key sectors in the district and increasing the number of apprenticeship opportunities. The 2017 apprenticeship campaign is currently being developed and includes briefing employers about the levy and new apprenticeship standards. Provisional data up to October 2016 should be available in January.</p> <p>The Supporting Young People into Employment Group meeting is focusing on the following issues:</p> <ul style="list-style-type: none"> • The new apprenticeship duty and levy which comes into place from April 17. Government target of 3M apprenticeships between now and 2020 and will impose levy on all employers with payroll of £3M+. Impose a public sector duty on all public bodies with a head count of 250+ • The Council's briefing document for policy and advisory committee on the levy can be found at http://bit.ly/2dcchgC • Potential Sevenoaks District Council traineeship project to turn NEETS into EETs in the district by offering an unpaid traineeship programme at the council. It would also aim to incentivise businesses to create new apprenticeship opportunities in a new and difficult landscape and support both business and apprentice to complete the apprenticeship commitment 		

Sevenoaks District Community Plan Monitoring, Year 1 (2016-19 Priorities), Apr- Sept 2016

Ref	Key Success Measure	RAG	Quarter 1 (April - June 16)	Quarter 2 (July-September 16)	DOT	DOT comments
Sus 1	Projects delivered and/or supported by the CIL infrastructure plan		Currently no projects have been delivered as part of the CIL Infrastructure Plan. The delivery of projects will be dependent on the recommendations made by the CIL Spending Board, in accordance with the Council's CIL governance arrangements.	No change from quarter 1.		
Sus 2	Housing Strategy in place by 2017 and embedded in the emerging Local Plan		We have just commissioned a new housing needs study and this will inform a new housing strategy which we expect to adopt and launch in April 2017. This, in turn, will inform the Local Plan review.	Arc4 Ltd is undertaking the housing study on behalf of SDC. Surveys will be distributed to all homes in the District with a 3 week response date (29/11/16). Stakeholder information will be carried out in January 2017 and presentation to the Housing & Health Advisory Committee in February. These will inform the new housing strategy which we expect to adopt and launch in April 2017. This, in turn, will inform the Local Plan review.		
Sus 3	Deliver a range of affordable housing solutions across the District to meet identified need		In 2015/16, we delivered 121 new affordable homes and these ranged in size, type and tenures. We are increasingly looking at cross-subsidy models to create viable schemes in lieu of reduced Government grant and are currently investigating several affordable housing schemes, again of a range of types, sizes and tenures.	Sevenoaks District Council has been investigating several new models of delivery with a range of public and private sector partners. This area of our work is evolving and we expect to be able to deliver some new schemes with private sector institutional investment. The new housing study will provide data down to ward level and enable us to much better plan for the delivery of new affordable housing by type, size and tenure and to meet the needs of specific areas. We are also continuing to look at remodelling of existing social housing to better meet current and future needs, with a scheme in Swanley currently underway. The new learning disabilities housing facility is also expected to complete in January 2017 and we have just secured £5k external funding to purchase a wide-range of equipment to help residents. The St Andrew's Court development is also due for completion in January 2017 and this will increase the supported housing supply by 28 new apartments - all for older people.		
Sus 4	Support delivery of the implementation plan in the Sevenoaks District Strategy for Transport		The Sevenoaks District Strategy for Transport (SDST) is being monitored by both SDC and KCC. There are a number of initiatives and proposals that are being taken forward relating to Active Travel and rail improvements. SDC will continue to work with KCC to monitor and influence proposals to help implement the SDST.	No change from quarter 1.		

Sevenoaks District Community Plan Monitoring, Year 1 (2016-19 Priorities), Apr- Sept 2016

Ref	Key Success Measure	RAG	Quarter 1 (April - June 16)	Quarter 2 (July-September 16)	DOT	DOT comments
Sus 5	Potential new cycle routes identified		There are ongoing discussions with the Sevenoaks Cycling Working Group to identify potential options. Three routes are currently being looked at (Routes 1, 5 and 6)	No change from quarter 1.		
Sus 6	Increase number of people who are involved in decision making		In February Sevenoaks District Council started consultations with residents on plans for a Master Vision for Swanley and Hextable. The initial consultation stage closed in March and over 1,200 people took part in the consultations.	Between April and September Imago have provided one-to-one CVS support to 8 voluntary and community organisations. That number includes working with James Parish to help establish the Stangrove Community residents association in Edenbridge. In September, the Council launched its consultation on the draft Master Vision document for Swanley and Hextable. A questionnaire was posted to over 10,000 residents in Swanley and Hextable.		

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COMMUNITY GRANTS SCHEME 2016-17 INTERIM MONITORING

Economic & Community Development Advisory Committee - 13 December 2016

Report of Chief Officer Communities & Business

Status: For information

Key Decision: No

Executive Summary: Interim 6 monthly monitoring of the 2016/17 Community Grants has been completed and progress against performance indicators, as well as key highlights and case studies are set out.

This report supports the Corporate Vision of Providing Value for Money and the Community Plan Vision for Safe & Caring Communities, Green & Healthy Environment and Dynamic & Sustainable Economy

Portfolio Holder Cllr. Roddy Hogarth

Contact Officer Simon Davies, Ext. 7374

Recommendation to Economic & Community Development Advisory Meeting: That members note the contents of the report .

Reason for recommendation: The report gives an interim update on outcomes from the six month interim monitoring of the Community Grants Scheme 2016/17.

Introduction and Background

- 1 The Council's Community Grant Scheme supports local charities and voluntary sector organisations that, through their work, contribute to the priorities set out in the Community Plan 2013-28.
- 2 The grant guidelines were reviewed during 2013/14 and revised guidelines were agreed by Cabinet on 12 September 2013.
- 3 The 2016/17 budget available for voluntary sector organisations was as follows:

Agenda Item 8

Funding for the CABx SLA	£ 98,540
Amount available for grants	£ 54,791
Total Budget	£ 153,331

- 4 A total of 30 grant applications were received for 2016/17, representing total grant requests of £114,933. On 3 March 2016, Cabinet agreed to fund 23 organisations for a total of £ 54,790, as set out in Appendix A.
- 5 One organisation, Community Futures Kent, which was awarded £600, has since returned their funding to the Council as they are no longer able to deliver their project.

Interim 6 month monitoring

- 6 All organisations funded are required to provide updates on performance indicators. Organisations funded over £500 are required to provide monitoring information after 6 months and at the year end. Organisations funded up to £500 are required to provide monitoring information at the year end.
- 7 6 month monitoring to 30 September 2016 has now been completed and the results are included in Appendix A.

Results of the 6 month monitoring

- 8 Monitoring forms returned from the 6 months period from 1 April 2016 to 30 September 2016 have been analysed. 85% of performance indicators are currently on target at the year end, against a target of 80%.
- 9 Copies of case studies from some of the organisations funded are set out at Appendix B.

Key Implications

Financial

- 10 The level of funding provided for the projects set out was agreed from the existing 2016/17 budget.

Legal Implications and Risk Assessment Statement.

- 11 There are no legal or human rights issues relating to this report. All organisations applying for funding are required to have an equalities policy and, where appropriate, child protection and/or adult protection policies in place.

Equality Assessment

- 12 The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Safeguarding Children and Vulnerable Adults

- 13 Safeguarding policies are required to be in place before a grant application can be considered.

Resource (non financial)

- 14 Work connected with the Community Grant Scheme administration and monitoring is being undertaken through existing resources.

Conclusions

- 15 The percentage of performance indicators for the 2016/17 Community Grants Scheme on target to be completed at the year end stands at 85%.

Appendices

Appendix A - Organisations funded in 2016/17 and 6 month monitoring results

Appendix B - Case studies

Background Papers:

Community Grant Scheme Guidelines 2016/17
Code of Conduct for Grantmaking

Lesley Bowles
Chief Officer Communities & Business

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Ref No	Name of Organisation	Purpose	Grant app. 2016/17	Agreed Funding	PIs measured	PIs on target	PIs below target	Highlights from Performance Indicators
3	North West Kent Volunteer Centre	Caring Communities through Volunteering - a) Befriending Scheme, b) Community Transport Scheme, c) Gardening Support Scheme, d) Providing aid to 200 local charities and volunteer-involving organisations	£5,000	£4,500	5	5		<ul style="list-style-type: none"> 630 residents benefited from the grant 99 volunteers benefited from the grant 1,544 drives have been undertaken for older people. 30 older people receiving companionship through home befriending visits.
7	MHR (Tunbridge Wells Mental Health Resource)	Reachout Youth. Offering free weekly peer support groups to young people who are struggling with emotional and mental health. The project will run for 36 weeks over term time for 1 year.	£5,073	£2,000	6	6		<ul style="list-style-type: none"> 16 residents benefited from the project 1 volunteer benefited from the grant 5 young people benefitting: <ul style="list-style-type: none"> Learning tools and strategies to cope with stressful life events. Improved mental health and emotional wellbeing. Feeling less lonely. Project has got off to a slow start as they unexpectedly needed to recruit a project coordinator. Now in post and working hard to deliver project. Numbers of people coming forward are lower than expected, so they are adapting the way they promote the project. They are confident they will achieve all outcomes by the year end.
8	Sevenoaks District Arts Council	Provide grants or underwriting to arts groups/societies across the whole Sevenoaks District	£5,000	£4,250	5	5		<ul style="list-style-type: none"> 4,349 District residents have taken part in arts activities. 1,496 performers have benefited from the grant 930 Older people have participated in arts and music Grants (£1,000 total) given to 2 events (Sevenoaks Summer Festival & Shoreham Midsummer Festival) Underwriting (£ 1,250 total) given to 2 organisations (Sevenoaks Players and Kentish Opera) Underwriting given to 2 organisations, but unclaimed (Three Arts Festival and

Ref No	Name of Organisation	Purpose	Grant app. 2016/17	Agreed Funding	PIs measured	PIs on target	PIs below target	Highlights from Performance Indicators
								Sevenoaks Shakespeare)
21	West Kent Mind	Mental Health Community Champions. To fund the cost of training 16 SDC staff and 16 residents in accredited Mental Health First Aid to equip the District with a team of people who can deal with people experiencing mental health problems and raise awareness about better training	£4,940	£4,000	5		5	<ul style="list-style-type: none"> PIs currently all at 0. Very positive engagement with SDC and wider community during set up. 20 staff identified and 6 community champions recruited. It has taken longer than anticipated to get the community champions in place. West Kent Mind is confident in delivering outcomes in second half of the year.
30	Sevenoaks District Sports Council	Group coaching and/or training in all sports; Individual coaching; Organised coaching/training courses; Helping new clubs set up sports for young and disabled, Social sports for the older generation, Help all ages with disabled sports and coaching, Individual grants for talented sportsmen/women, boys/girls	£5,000	£4,250	5	5		<ul style="list-style-type: none"> 1,500 SDC residents have benefited from the grant 500 volunteers benefited from the grant 50 talented local sportsmen/women received funding 300 older people accessed sporting activities 300 people with disabilities have taken part in sports activities. One beneficiary assisted is now in the England U16 Hockey Team. 2 girls supported are now in the Kent Junior Cricket Team. Two brothers are nearer gaining a place in the future UK Olympic Squad.
44	Sevenoaks Counselling (District-wide)	To pay for subsidised confidential counselling sessions. Sessions are open to everyone on an equal opportunities basis, with referrals from GO surgeries and CAB etc.	£800	£800	2	2		<ul style="list-style-type: none"> 700 counselling sessions have been provided for clients paying £20 or less. Estimate 23 SDC residents have received counselling of average of 10 sessions.

Ref No	Name of Organisation	Purpose	Grant app. 2016/17	Agreed Funding	PIs measured	PIs on target	PIs below target	Highlights from Performance Indicators
58	CVSNWK	To provide support and infrastructure services to voluntary sector within North West Kent.	£5,000	£1,000	5	4	1	<ul style="list-style-type: none"> 4 organisations in Sevenoaks District have received capacity building training. 10 organisations in Sevenoaks District have attended funding advice/networking forums. 5 organisations had assistance with DBS checks. 15 organisations in the Sevenoaks District have been assisted in this period. Has not yet provided a case study.
66	Edenbridge Voluntary Transport Service	Contribution to cost of volunteer drivers' expenses and encouraging volunteering by potential new drivers and maintaining support for existing drivers.	£500	£500				£500 or under - No interim monitoring required
85	Imago	Volunteer Centre - £5,000, Infrastructure support - £ 3,000, Youth volunteering and services - £5,000, Dial2Drive - £ 5,000	£18,000	£12,000	5	5		<ul style="list-style-type: none"> 133 new volunteers in Sevenoaks District 101 voluntary and community organisations assisted in the Sevenoaks District 41 young people engaged in volunteering activities 290 vulnerable and older people assisted through Dial2Drive 2,516 drives for older people provided. Imago has supported Supajam at their site at the Orchards Academy in Swanley. Supajam is currently established as a company limited by shares, however due to the nature of the work they undertake they are exploring the option of becoming a Community Interest Company. Imago has given them advice on this and have linked them with the very successful Challenger Troop CIC which is based in Tunbridge Wells. They would like to set up a separate charity and Imago has been advising them on legal status. Imago has

Ref No	Name of Organisation	Purpose	Grant app. 2016/17	Agreed Funding	PIs measured	PIs on target	PIs below target	Highlights from Performance Indicators
Page 32								also provided them with sample constitutions and advised on the wording of their charitable objects.
	110	Sevenoaks Community First Responders	£5,000	£1,660	3	3		<ul style="list-style-type: none"> • 204 residents have been assisted by the new community first responder. • 1 Community First Responder has been fully kitted out and is now active in the Sevenoaks District. • Case Study at Appendix B.
	148	Sevenoaks Home Library Service	£250	£250				£500 or under - No interim monitoring required

Ref No	Name of Organisation	Purpose	Grant app. 2016/17	Agreed Funding	PIs measured	PIs on target	PIs below target	Highlights from Performance Indicators
196	Sevenoaks PHAB	Weekly sessions for adults who live in Sevenoaks District and have a learning and/or physical disability, offering a variety of activities inc. music, singing, drama etc	£400	£400				£500 or under - No interim monitoring required
206	Sevenoaks Volunteer Transport Group	To defray running costs of providing low cost transport for elderly, infirm and disabled residents to Sevenoaks Hospital, other hospitals and clinics and also organisations for disabled people.	£500	£500				£500 or under - No interim monitoring required
264	West Kent Mediation	Continued provision of a free, restorative, impartial, confidential community mediation service for all individuals, families and groups living in Sevenoaks District. To part fund restorative conferencing service to resolve multi-party disputes within the community. To recruit and train new volunteers from SDC areas. Contribution to volunteers' expenses and hall hire costs for joint mediation meetings.	£5,000	£5,000	5	5		<ul style="list-style-type: none"> • 26 volunteers have benefited from the grant. • 35 special needs clients have been assisted. • 380 beneficiaries across the District have been helped. • Currently arranging mediation awareness workshops for all Sevenoaks PCSOs and community police officers. West Kent Mediation deal with many anti-social behaviour issues reducing police time on such issues. • Case Study at Appendix B

Ref No	Name of Organisation	Purpose	Grant app. 2016/17	Agreed Funding	PIs measured	PIs on target	PIs below target	Highlights from Performance Indicators
265	Ellenor	To fund fortnightly drop-ins and clinics to provide opportunity for patients to receive advice and support regarding symptom management, psychological and emotional support. To commence "Carers Cuppa" sessions at Swanley Link to provide an opportunity for carers to meet informally and offer peer support and signposting. To hold 6 week carers course in Swanley to equip carers with skills and confidence to care for loved ones.	£5,000	£2,000	5	3	2	<ul style="list-style-type: none"> • 52 carers from the District accessing Carers Cuppas sessions • 2 carers from Districted attended carers' course • 18 people attended drop-in sessions • Has had difficulties recruiting volunteers for the Swanley course and Carers Cuppas sessions. Anticipate that the worker will be in place prior to Christmas. Sevenoaks residents have attended Carers Courses in hospice at Gravesend.
344	Kent Friendz (District-wide)	To provide a specialist club for 20 children with severe and complex disabilities, including multiple learning disabilities and physical disabilities. Each child will receive 2:1 support because of their needs. Experienced staff will have training in managing challenging behaviour. Activities will be tailored to each individual's needs with specialist equipment.	£2,000	£1,000	5	5		<ul style="list-style-type: none"> • 20 residents from the District benefit from attendance at the club. • 8 volunteers from the District supporting the club • 20 families have benefitted from respite time from the sessions provided • 20 disabled children showing signs of learning from the activities • 20 children encouraged to be healthy from the sessions provided. • Very positive feedback from sessions "Just wanted to say thank you so much for a great club on Saturday. He really enjoyed it" • Case studies in Appendix B

Ref No	Name of Organisation	Purpose	Grant app. 2016/17	Agreed Funding	PIs measured	PIs on target	PIs below target	Highlights from Performance Indicators
394	BRIDGES	To replace outdated computer and office laptop. To contribute to cost of Forget-me-Not Dementia cafes, running fortnightly in Edenbridge and Tunbridge Wells. To provide 3 additional chairs suitable for elderly people.	£2,365	£1,000	5	3	2	<ul style="list-style-type: none"> 210 District residents assisted by BRIDGES 72 volunteers assisted by BRIDGES BRIDGES Forget-me-Not café has met 5 times since April (it runs monthly). BRIDGES provides the venue free of charge for the café. Target for attendances at the Forget-me-Not cafes is 12 per session, but attendances have been lower than anticipated. A volunteer to run the sessions has now been found and it is hoped that attendances will improve as a result. BRIDGES dementia information and awareness raising workshop was cancelled as the speaker had to cancel. The workshop will be rearranged.
436	West Kent Extra	Contribution towards summer residential trip for vulnerable children aged 8-12 living in Sevenoaks District	£3,000	£1,250	4	4		<ul style="list-style-type: none"> 60 vulnerable children took part in the residential trip. All 60 children said they enjoyed the trip. 54 children demonstrated improved social skills and made new friends. Zip wire and Giant Swing were the most popular activities Some children did not want to attend one large trip and said they would prefer several smaller residential trips.
439	Kenward Trust	To fund 5 days of Kenward Intervention Programme (KIP), aimed at young people aged 13 to 24 who are using substances and alcohol and causing anti-social behaviour.	£2,000	£1,000	4	4		<ul style="list-style-type: none"> 35 young people benefitted from the grant 1 offender from an open prison participated so far 1 Kenward resident participating in project to aid their own recovery. Case Study at Appendix B

Ref No	Name of Organisation	Purpose	Grant app. 2016/17	Agreed Funding	PIs measured	PIs on target	PIs below target	Highlights from Performance Indicators
446	Domestic Abuse Volunteer Support Services	Grant towards core costs and volunteer expenses, providing vital support services for women and men experiencing domestic abuse, providing a cost effective helpline, face to face support, risk assessments to national standards, signposting, Support to Court project, help with paperwork, assisting with Sevenoaks One Stop Shop programme	£5,000	£3,580	5	5		<ul style="list-style-type: none"> • 299 clients and children benefited from funding to Domestic Abuse Support Services. • 5 new volunteers trained so far this year, with another 12 currently in training • 29 volunteers are currently supporting the service. • 7 clients have had DAVSS attend court cases/legal meetings in a support role. A further 14 clients have been given detailed advice on legal options. • This half year, volunteers have provided 7,775 hours to support service over West Kent. SDC funding has levered in external funding which has benefited residents. • Case Studies at Appendix B • Biggest challenge to clients is the closure of Tunbridge Wells County Court in December 2016 which is used by Sevenoaks clients. As a result solicitors in Tunbridge Wells are no longer supporting legal aid cases. One firm in Sevenoaks and two in Tonbridge will still take legal aid cases.
455	Community Futures Kent	To produce a second, updated edition of the "accessible Information Standard Guide" which will enable organisations to produce easy read information to support compliance with the Accessible Information Standard coming into practice in 2016.	£1,248.20	£600				Grant returned, unable to deliver

Ref No	Name of Organisation	Purpose	Grant app. 2016/17	Agreed Funding	PIs measured	PIs on target	PIs below target	Highlights from Performance Indicators
462	Salus Group CIC	Safety in Action - West Kent. To support staging a 2 week event for 1,600 year 2 children from west Kent. All Sevenoaks District primary schools are invited to participate.	£1,000	£1,000	2	2		<ul style="list-style-type: none"> 413 children from Sevenoaks District took part in the event. 17 primary schools in the Sevenoaks District took part in the in the "Safety in Action" project to offer safety advice to Year 6 students on a range of subject areas, including drugs/alcohol, safety around railway lines, fire safety, safety around water, electrical safety, road safety, online safety, emergency life support, driver safety and safer minds.
Page 37 468	Advocacy for All	For an autism self-advocacy group to put together a film and presentation about people with high functioning autism/Aspergers syndrome.	£4,575	£2,250	4	2	2	<ul style="list-style-type: none"> 57 people with functioning autism are showing increased confidence as a result of the project. The first half of the project has been working on the training and info pack, working alongside members with Aspergers, developing their skills and practicing presentation skills. One pilot awareness workshop took place with an enhanced evaluation, helping the team to make changes and updates before taking the training to groups and organisations in Sevenoaks Case Study at Appendix B

TOTAL
AVAILABLE
FUNDING

£54,790

£54,791

80 68 12
85% 15%

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Kent Friendz - Case Study 1

has profound multiple learning disabilities, he has to wear a helmet at all times to protect himself from injury. He is wheelchair bound, non-verbal and can at times display challenging behaviour. He is a regular attendee at our half term, main school holiday and after school clubs, we also provide home support (not included in grant application) to give his main carer respite.

When he first joined our activities he was very withdrawn, lacked any confidence and was uncommunicative.

After spending considerable time with..... building up a rapport we introduced him to various sensory activities and to animals at various wildlife centres. The reaction we received from..... was immense. As you are aware children with learning disabilities respond well to sensory activities and animals. This gave us an idea and with the help of our local disabled horse-riding centre..... is now able to sit on a horse (supported at all times by several support workers). He has an expression of sheer joy whenever he attends and is constantly asking his carer when can he go to Kent Friendz and go horse-riding. His confidence and independence has grown so much that when on one occasion the horse raised its leg over a small pebble he smiled even more.

His mother said 'Kent Friendz has made a much more confident, independent and communicative child. He always comes home with a big smile when he comes back from Kent Friendz'.

Kent Friendz - Case Study 2

.....has profound multiple learning disabilities,and behavioural disabilities, in addition he suffers from epileptic seizure (symptomatic focal epilepsy) and his left side hemiplegia, which means that he loses his sense of balance and is wheelchair bound. He also has challenging behaviour. Despite his disabilities he is a regular attendee at the Kent Friendz activities. Because of his disabilities he required 2:1 care at all times, which is costly in terms of staff cost but we are able to provide this level of care because of the funding we receive from grant providers. When he first came to our activities he was very withdrawn, uncommunicative and lacked any form of confidence. We spent a great deal of time with him, building up a rapport and gave him confidence in our staff, we always used the same staff with him. Although his disabilities remain he has made significant progress in terms of communication and confidence.

This had been achieved by introducing him to various sensory activities, he loves animals (as you know children with learning disabilities respond well to sensory stimulus), we have taken him to local parks and wildlife centres where he can meet the animals.

His mother said 'Thank you Kent Friendz for all you do for, you have an excellent team who work so hard providing all the activities and for what you achieved for'.

Agenda Item 8
Sevenoaks Community First Responders



In Partnership with
South East Coast Ambulance Service 
NHS Foundation Trust

20th August 2016

Dear Simon

Thank you very much indeed for the Grant of £1660.00 that you awarded to the Sevenoaks Community Responders, it has been invaluable, and I am now in a position to provide you with a case study of how this money has helped us.

R saw an article in Kemsing Parish Magazine 'The Well' suggesting that Sevenoaks Community First Responders were looking for new volunteers. She emailed Tim Hall, CFR Team Leader on 15 September 2015 and he directed R to the web site and also invited her to come along to a group meeting. R's first group meeting was on 29 October 2015. Tim talked her through what was involved in the role and invited her to stay and listen at the meeting.

R began to help at Fundraising Events, her first being 7 November 2015 helping the team run the stall at Sevenoaks Fireworks, a fundraiser at Sevenoaks leisure Centre, as well as attending the team meeting on 26 November. This showed the Sevenoaks CFR team that R was serious about joining the Responders so later that day R was sent an application form to join Sevenoaks CFR.

R returned the form to Tim on 28 January 2016, she then attended an interview with South East Coast Ambulance Service on 31 March 2016, and by April 2016 had received some additional forms from South East Coast Ambulance Service to complete including Disclosure and Barring Service Certificate.

R's two Referees had been approached and replied by early May 2016, and she had been contacted by Team Prevent to start her course of Hepatitis injections, her first being on 7 June 2016.

R carried on attending team meetings every month and helping out at fundraising and training session including but not limited to Kemsing Guides on 15 April 2016 and Otford Village Fete on 30 May 16. R then attended the day course at Paddock Wood on 25 June 2016 which included training in how to use a Defibrillator and how to administer Oxygen which she passed.

It was now that, thanks to the grant given by Sevenoaks Council, we were able to supply R with her Responder Kit and get her actively responding out on the road.

Sevenoaks Community First Responders



In Partnership with
South East Coast Ambulance Service 
NHS Foundation Trust

R clocked on for the first time as a Responder on Sunday 17 July. Four hours in she was called by the Control Desk to assist another Sevenoaks First Responder help an elderly gentleman who had cut his leg badly and lost a couple of cups of blood. The CFRs were first on scene and R began to control the bleeding and the other CFR gave the gentleman oxygen. The Ambulance Crew arrived and took the gentleman to hospital.

R plans to continue attending training courses so that she can increase her scope of practice and respond to a wider scope of calls. ***

I can confirm that all responders go through a key skills training session with regard to the Safeguarding Children, young people and vulnerable adults.

Without the Grant you very kindly gave to us we wouldn't have been able to get R out on the road with a responder kit. It is a truly invaluable amount of money that you have given to us and we are very grateful indeed.

Best wishes

Katie Stringer
Sevenoaks Community First Responder and Trustee





Case Study

The client contacted us and advised that her next door neighbour's dog continually barks every time she opens her back door and goes into her garden. She then has verbal abuse from her neighbour saying that she has made the dog bark. On contacting her neighbour she advised us that she feels her neighbour does too much noisy work in their garden. Both were agreeable for an assessment visit.

Volunteer mediators visited both parties in their own homes and fully discussed their issues, all were agreeable to a joint meeting. The meeting took place and a full written agreement was reached.

One party had a physical disability and ill health the other party had mental health problems.

**bigger voices - better lives**

Unit 1, 241 Main Road, Sidcup, DA14 6QS 020 8300 9666
info@advocacyforall.org.uk www.advocacyforall.org.uk

Mr X is a 53 year old man who is married with children and grandchildren. He was diagnosed with Asperger's Syndrome approximately 7 years ago and is also registered as partially deaf. He has been employed in the past as a professional photographer. He has also worked in a camera shop and in Woolworths. He is a lay preacher for the Baptist Church. His health has not allowed him to work at present.

Mr X agreed to work on this project because as he says, "I enjoy being able to give something back to others in the community, be they neuro typical or with Asperger's." He also acknowledges that although this has been an enjoyable experience it has also brought its challenges but he has been happy and willing to meet these.

One challenge has been presenting information concerning behaviours or symptoms of Asperger's Syndrome that does not affect him. He had to take another persons perspective in order to, "find a way to present this information so that it was understandable and so others would understand it."

Another challenge was having the flexibility to manage the Q&A session. This meant that not only did he have to remain on topic but be respectful of different view points and behaviours that he didn't always see as having a logical explanation.

Mr X, who is co delivering the training along with a member of the Advocacy for All team, has said that it has been a privilege to be involved. At the time of putting the training together Mr X was seeing a psychologist at the Maudsley Hospital. The psychologist was very interested in the training saying that it had made a contribution to Mr Xs wellbeing and health. Mr X said that, "this experience has definitely encouraged my sense of self-worth." He went on to explain that a poor sense of self-worth and depression were, for him, a part of Asperger's because of the "confusion and chaos of living in a busy world."

Mr X is going on to get involved in an art exhibition as a result of the training. This work is proving to be both empowering for our members and a real source of support and guidance to the general public. The aim of the training is not only to create a greater awareness of Asperger's in Sevenoaks but also to create greater confidence in our members.

Kenward Trust

transforming lives, creating new futures



Sevenoaks District Council Community Grants Scheme 2016-2017 6 Month Update

We are very grateful to Sevenoaks District Council for their grant of £1,000 for our Kenward Intervention Programme.

We have recently worked with Knole Academy. Our Kenward in the Community team visited the school and delivered drug and alcohol education and awareness to 27 boys from Year 10 followed by a group session with a smaller group of 8 boys who had been caught using or were suspected of using cannabis. This was causing some negative behaviour both inside and outside of school. The visit to the school was followed up by a visit to Kenward Trust by the same group of 8 boys and two of their teachers.

During their visit to Kenward Trust they met with current and previous residents and volunteers from HMP East Sutton Park who work on the Kenward Trust site during the week. Together they helped the group to see issues and impact of addiction. Many of those who told their life stories to the boy from the school could trace their addiction/criminal life back to when they were a similar age. This had quite an impact on the boys from the school as it made them realise what they were doing now could impact the rest of their life. One boy said

"I didn't realise something I thought was harmless could have such major consequences and could do so much damage. Not just to me but to my family and friends"

The feedback from the school was very good and want to work with Kenward Trust again as and when other groups are identified.

The Kenward in the Community Team undertake outreach work across the Sevenoaks District and had already met most of the 8 boys who came to Kenward during their outreach sessions at Greatness Park. The work in the school and the follow up at Kenward Trust enabled members of the Kenward in the Community team to continue conversation and explore other areas with the boys when they see them out in the community.

Kenward Trust was also approached by a parent from Greatness whose son was involved with drugs and anti social behaviour. We were able to do some one to one work with him which has helped him to make some changes in his life. The parent was so grateful to Kenward Trust she is now volunteering in our social enterprise programme. She said *"Kenward Trust have helped me to get my son. The son I remembered"*

Your grant is helping us to provide targeted intervention and education to young people in Sevenoaks. Our work helps young people to view and hear the experiences of those living with or recovering from addiction.

John Shanley – Project Manager
Kenward in the Community

CASE STUDY - Kathy

Kathy was initially referred to DAVSS by the Police as a High Risk case following a serious physical and sexual assault when she reported that her partner had thrown her against a wall and tried to strangle her. He then tried to throw her out of the window but was unsuccessful because there was a safety catch on the window. She managed to escape and fled to a friend in Maidstone. However, she would not support any Police action because she feared that this would make him even more abusive. Subsequently she discovered that she was pregnant and the midwife referred her to Social Services who advised her to contact DAVSS as she had returned to her Housing Association flat in the West Kent area.

Following her call to the DAVSS Helpline, her allocated DAVSS Advisor contacted her immediately to agree a safety plan and an early meeting. She said that her ex partner was not living in the flat but visited regularly and would try to force the door if she did not let him in as he had broken in on one occasion already. She feared he would do this again before the Police had time to arrive. Immediate contact was made with the Housing Association who recognised the urgency of the situation and immediately arranged for a safety chain to be put on her door and a fireproof letter box to be installed as arson had been threatened.

Kathy was open about her distrust of all officials due to some negative previous experiences when she was in a former abusive relationship. However, she agreed to meet the DAVSS Advisor when it was explained that it would be a trained volunteer and therefore not 'an official'. Even so, she said that she did not believe anyone could help her.

Kathy arrived at the meeting with her bags packed saying she could not return to her flat as it was too dangerous. This was a challenging situation and it was agreed that she would go to her Mother's although this could not be for more than a few days as the flat was already overcrowded. Kathy agreed to go to a Refuge place whilst she tried to get more permanent accommodation before the baby was born.

Kathy revealed that she had been a self harmer from time to time because of the abuse she had experienced; she said that she had also taken drugs and had attempted suicide very recently. However she was now determined to stop all drug taking for the sake of her unborn child and with support, enrolled herself on a Drug Relapse Prevention Programme.

The DAVSS Advisor immediately contacted 2 Refuges both of whom had spaces but Kathy's application was turned down for different reasons by both, one because it was too near to the area when the alleged perpetrator was living, and the other for reasons of social mix within the Refuge as Kathy had disclosed that she had a mental health diagnosis.

The Social Worker was contacted the same day and was very helpful in re-arranging meeting dates to suit Kathy, including an early session with the Mental Health Team. She also following up with the Refuges, and providing support to link up with other agencies in the area Kathy was fleeing to.

The DAVSS Advisor contacted the Housing Association about the planned move and they were very sympathetic to Kathy's dilemma, agreeing to waive the one months notice period at such time as Kathy obtained a new place to live and to assist when she moved out.

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Kathy left the meeting to travel to stay with her Mother and was supported to apply for housing to her new Local Authority immediately. However, as they had no temporary accommodation available and a very long waiting list even for urgent applications, they helped her to find private rental very quickly and provided a rent deposit and a month's rent in advance to get her settled.

Kathy's case was considered by the West Kent MARAC, a MARAC to MARAC referral was made to the new area. She was also referred to the local Domestic Abuse Service in her new area for further support as the perpetrator was still trying to contact her.

The possibility of obtaining a Non Molestation Order was discussed with her in some detail, and although she felt that she could cope with getting an emergency injunction, she felt completely unable to face him in court at the Hearing even with the support of a Solicitor and her DAVSS Advisor. She felt that moving to a new area and keeping her address confidential would provide her with the safety she needed.

When she returned with her Mother to her flat to collect her belongings a couple of weeks later, a Housing Officer arranged to be present so that she felt confident and safe to do this.

Kathy is now safe in her new accommodation and is in touch with all the agencies in her new area who can provide her with the support she needs.

Purpose

- To ensure the safety of the client and her unborn child
- To support the client to report the domestic abuse in all its forms to the Police
- To support the client to the Civil Court for an emergency Injunction/Occupation Order
- To support the client in accessing a Lawyer for this purpose as she was eligible for legal aid
- To work with Social Services to safeguard the unborn child
- To work with the Housing Association and Local Authority to support her to find new accommodation.

Action taken

- CAADA/DASH checklist assessed as High risk
- A MARAC referral was made and DAVSS represented the case
- A Personal Safety Plan was completed and updated as necessary
- A referral was made to Social Services
- DAVSS contacted Refuges to try to get a place for her
- DAVSS worked pro-actively with the Housing Association and then the Local Authority in her new area to support the client to get the housing she needed
- A close working relationship was established with the Social Worker who was tireless in her endeavours to support Kathy and her unborn child although it was felt necessary to establish a Child Protection Plan and undertake Pre Proceedings because of the history of mental health, drugs, and domestic violence which could recur if Kathy was discovered by her ex partner.

- Kathy's mother agreed to her coming to live with her temporarily although this meant temporary overcrowding of her Mother's flat, and then extended her welcome until a private rental could be obtained.
- There was excellent co-operation with Social Services and the Housing Association – a real demonstration of what can be achieved in a short space of time where good partnership relationships are established.
- Kathy obtained a new safe home and was supported to do this by the Local Authority in the area to which she had fled
- Kathy joined a Drug Relapse Prevention Programme and is now free from drugs
- The Social Worker ensured that she was registered with a new GP, and a Midwife and put her in touch with the local Mental Health Service
- A MARAC to MARC referral was made and DAVSS referred her on to the local Domestic Abuse service in her new area
- Kathy now feels safe and confident in her new home

Unexpected difficulties and action taken

- The Police wanted to prosecute the alleged Perpetrator but Kathy was too fearful to support any action.
- A protective Injunction was discussed, but once again Kathy was too fearful to agree to this option which was also recommended by the Police. Her wishes were respected and every effort made for her to move away to an undisclosed address to ensure her safety as far as possible.
- Two Refuges with spaces were unable to accept her application for various reasons (proximity and social mix) and the National Helpline was not available that day. This was resolved by her fleeing to her Mother's flat which also meant that she received family support until she moved into her new home.

Unexpected benefits

- Kathy referred herself to a Drug Relapse Prevention Programme and is now free of drugs
- Kathy said that she had felt so supported that she had not reverted to self harming and was no longer suicidal. She said that she felt much safer, happier and in control of her life again.
- Kathy said that her health had also improved as she no longer had stomach pains and was no longer physically shaking from anxiety
- Kathy recognised that 'the officials' had been very helpful and wanted them to be thanked.

Kathy said "You were very efficient and friendly. When I heard it was a volunteer service I thought it wouldn't be very professional but I was wrong. You have done everything for me."

(Name and some details altered to preserve anonymity – client gave permission for a case study)

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**SEVENOAKS DISTRICT COMMUNITY SAFETY STRATEGY & ACTION PLAN 2016/17
QUATER 2 UPDATE**

Economic and Community Development Advisory Committee 13 December 2016

Report of Chief Officer Communities and Business

Status: Information

Key Decision: No

Executive Summary: To inform Members of the monitoring of the current 2016-17 action plan for the half year April to September 2016.

This report supports the Safe and Caring Key Aim of the Community Plan, the Corporate Plan and the Community safety Strategy & Action Plan

Portfolio Holder Cllr. Roddy Hogarth

Contact Officer Kelly Webb Ext. 7474

Recommendation to Economic & Community Development Advisory Committee:

To note the half-year Community Safety Strategy & Action plan monitoring report April - September 2016.

Reason for recommendation: To provide Members with up-to-date information regarding progress relating to the Strategy and Action Plan.

Introduction and Background

1. The Sevenoaks District Community Safety Strategy & Action Plan sets out the key community safety priorities for the year. Community Safety Partnerships are required to audit local needs and to address local priorities and work with partner agencies to take forward actions to address those needs. The current Strategy and Action Plan was approved by Members in March 2016.

Key Implications

Financial

Work undertaken as part of this Strategy and Action Plan is funded through existing budgets and external funding.

Legal Implications and Risk Assessment Statement.

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There are no legal implications associated with this report.

Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Appendices

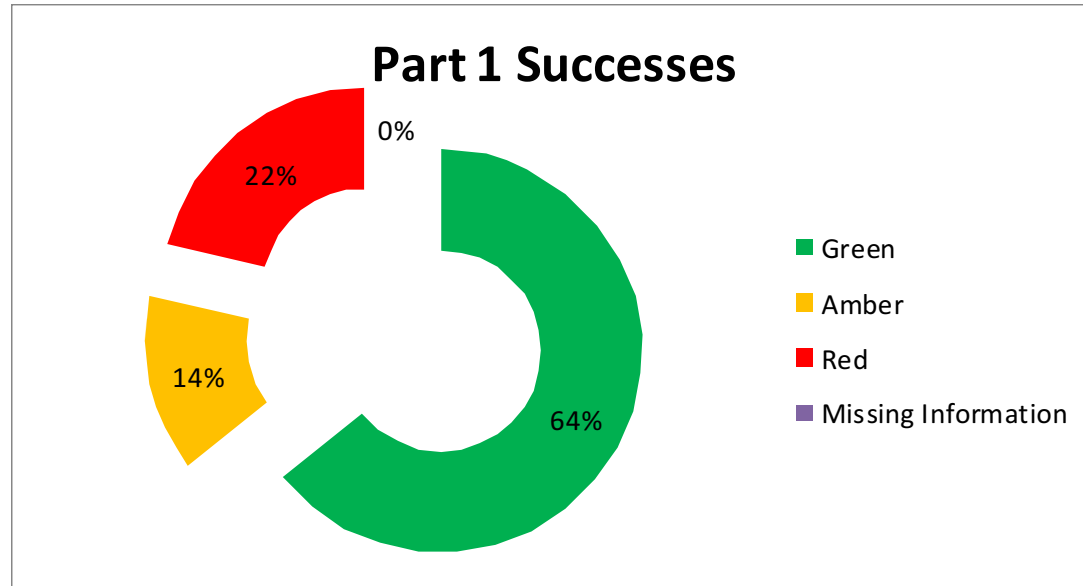
Appendix A - Quarter 2 report

Lesley Bowles
Chief Officer for Communities and Business



SEVENOAKS DISTRICT COMMUNITY SAFETY STRATEGY & ACTION PLAN 2016-17

Quarter 2 Monitoring Report 1st July 2016- 30th September 2016

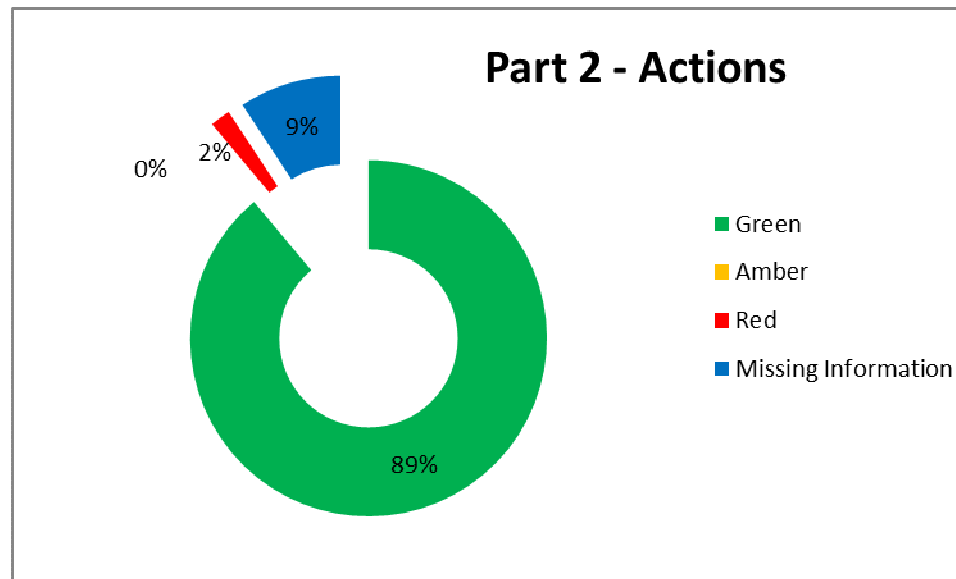


Success Measures	Number
Green (Targets achieved)	9
Amber	2
Red	3
Missing Information	0

Ref	Success Measures	By When	Lead Agency	Status	Quarter 2 1 st Jul 2016 - 30 th Sept 2016
CSAP 1	All recorded Crime All Victim Based Crime reduced compared with the previous year	March 2017	Kent Police	Red	All victim based crime April 2016- September 2016. There were 2744 crimes an increase of 193 crimes (8%) compared to this time last year
Page 53 CSAP 2	Anti-Social Behaviour An improvement in behaviour achieved in 80% of cases accepted by the Anti-Social Behaviour Task Group.	March 2017	CSU	Green	4 Individuals were referred during this quarter. 4 individuals were either removed or showed an improvement in their behaviour within this period.
	75% of Anti-Social Behaviour victims satisfied with action taken.			Green	During Quarter 2 there have been 15 satisfaction survey sent but only 1 returned, this was recorded as satisfied.
CSAP 3	Young People's issues Intervention projects and positive media for young people to be maintained	March 2017	YOT Kenward Trust	Green	Family Fun Days were delivered in the first week of the Summer School Holidays for 4 weeks. They visited: Edenbridge, Four Elms, Otford, Halstead, Leigh, Seal, Hartley, Crockenhill, West Kingsdown, Chiddingstone Causeway, Shoreham, Hextable, Fawkham, Westerham, Fordcombe, Knockholt, New Ash Green, Dunton Green, Swanley and Chipstead.

Ref	Success Measures	By When	Lead Agency	Status	Quarter 2 1 st Jul 2016 - 30 th Sept 2016
CSAP 4	Burglary Number of Burglary Dwelling to be reduced compared with the previous year	March 2017	Kent Police	Red	Burglary Dwelling July 2016- September 2016. There were 141 Crimes an increase of 6 Crimes (4%) compared to this time last year.
	Green			Burglary Other Than Dwelling April 2016 - September 2016. There were 214 Crimes this is a reduction of 111 Crimes (-51%) compared to this time last year.	
CSAP 5	Vehicle Crime Number of Theft of Motor Vehicles to be reduced compared with the previous year	March 2017	Kent Police	Red	Theft of Motor Vehicle April 2016- September 2016. There were 123 Crimes an increase of 32 (26%) compared to this time last year.
	Green			Theft from Motor Vehicle July 2016 - September 2016. There were 239 Crimes an decrease of 7 Crimes (3%) compared to this time last year.	
CSAP 6	Safeguarding Deliver a minimum of four training packages on Prevent	March 2017	Kent Police CSP	Green	Two training packages on Prevent have been arranged will be delivered on 25 and 26 October. Two more will be arranged in Qtr 4.

Ref	Success Measures	By When	Lead Agency	Status	Quarter 2 1 st Jul 2016 - 30 th Sept 2016
	Determine a baseline figure for CSE, Prevent, Gangs, Human Trafficking and Modern Slavery cases in the District			Amber	No baseline has been determined to date by Kent Police. This will be ready in November.
Page 55 CSAP 7	Speeding incl Road Safety Maintain the number of voluntary speed watches and Police enforcement	March 2017	CSU	Green	Kent Police have appointed a new Kent Community Speedwatch Manager who is in post. We have requested more Speedwatch Volunteer training, but this is now going to be offered online. We are awaiting confirmation of availability. During Quarter 2 Speed Boards have been loaned to:Edenbridge Speedwatch group.
CSAP 8	Substance Misuse Substance Misuse Action Plan to be 85% on target	March 2017	Substance Misuse Task Group	Green	The Substance Misuse Action Plan is 87% on target.
CSAP 9	Domestic Abuse The number of repeat victims of Domestic Abuse to be reduced by 2%	March 2015	CSU Domestic Abuse Working Group	Amber	Kent Police have decided not to make this data available on the Kent Connects Portal. KCC Community Safety Team are working with them to see if the data can be sent to CSPs.
	Green			The Domestic Abuse Action Plan is 82% on target.	



Actions	Number
Green (Targets achieved)	48
Amber	0
Red	1
Missing	5

Ref	Priority Action	By When	LEAD OFFICER	Other Partners	Status	Quarter 2 1 st Jul- 30 th Sept 2016
Domestic Abuse						
CSAP 1.1	Raise awareness and sign posting to local and county wide services and resources including refuges, particularly targeting repeat victims	Ongoing	CSP Domestic Abuse Task Group DAVSS	All Partners KCC Youth Services GPs Health Visiting Service	Green	Tweets are submitted daily. When specific incidents occur tailored tweets are submitted for Domestic Abuse. Advice tweets from partner agencies are also re-tweeted. Twitter account has 385 followers.
Page 57 CSAP 1.2	Support young people to form positive and healthy relationships (to reduce onset of abusive behaviours and break the cycle of abuse.	March 2017	DAVSS DA Working Group	Imago Early Help (incl Troubled Families)	Green	During Quarter 2 the DAY programme was delivered to 90 school age males and 112 school age females in the Tunbridge Wells area. 6 teachers also attended this training. Although the schools based in T Wells it covers Sevenoaks students. DAY programme will hopefully be going to Orchards Academy in the New Year. Additionally 80 students with SEN from Tunbridge Wells and 26 students at West Kent College in Tonbridge and Malling attended the programme.

CSAP 1.3	Commissioning of support for Perpetrators of Domestic Abuse	March 2017	Police	Probation CSU	Green	The Community Perpetrator's programme has been funded for 2016-17 from the CSP. County Commissioning which will start next April is looking to see how they can link in with the programme.
CSAP 1.4	Investigate commissioning of support for young people abusing parents	March 2017	DA Working Group	CSU DAVSS	Green	We are working through the Domestic Abuse Steering Group to address this. Schools have been written to, to discuss how we can work with them to take this forward. There is no recorded breakdown of these incidents being available to us at the moment, which would help target this work.
CSAP 1.5	Raise awareness of Domestic Abuse in key groups (LGBT, Traveller Groups, Ethnic Minorities & Elderly)	March 2017	CSU	DA Working Group	Green	The Domestic Abuse Working Group has this as an action and is working with groups. A way forward is how to get the information to the groups, so that they feel comfortable with receiving the information.
CSAP 1.6	Extend work in Partnership with GPs and A&E Departments	March 2017	KCC Public Health	DA Working Group	Missing Information	
CSAP 1.7	Reinforcement of positive relationships for young people	March 2017	SDC	Schools Youth Groups DAVSS	Green	We continue to reinforce positive relationships with young people. Secondary Schools within the District have been written to inviting them to come to an event in

						November. The DAY programme continues to work well across the District within the schools.
CSAP 1.8	Address awareness of Honour Based Violence, Forced Marriages and FGM	March 2017	CSU	DA Working Group	Green	We continue to promote services for Honour Based Violence, FGM and Forced Marriages. Training will continue to take place for partner agencies. We will also put an article on FGM in our Safeguarding Newsletter in November.

Ref	Priority Action	By When	LEAD OFFICER	Other Partners	Status	Quarter 2 1 st Jul - 30 th Sept 2016
Acquisitive Crime (Vehicle & Burglary)						
CSAP 2.1	Police to liaise with CSU on Vehicle and Burglary Crime on reducing repeat victims. CSU to extend daily every Thursday to address this Crimes including reassurance visits and provide Crime reduction devices	March 2017	Police	CSU KCC Wardens PCSOs Housing Associations	Green	Repeat Victim meeting takes place fortnightly where CSP now attend. On average there are around 6 high repeats looked at each fortnight.
CSAP 2.2	Work with the IOM Hub to reduce the number of repeat offenders for Burglary and Vehicle Crime ensuring that support is offered for offenders just released from prison.	March 2017	Police	CSU	Green	IOM and CSU liaise regularly, and there are bi-weekly Target Nominal Meetings where IOM targets are discussed between CSU and IOM, any opportunities/gaps are then addressed.
CSAP 2.3	Work with Youth Offending Service and IOM on deterring young offenders from re-offending in burglary and vehicle Crime	March 2017	Police	CSU	Green	IOM manage offenders based on their selection criteria, and these are discussed in the monthly Target Nominal Meeting. CSU will address any gaps - such as when offenders are not on the IOM list, and this is managed by the Target Nominal Meeting.
CSAP 2.4	Use Pred Pol for Vehicle and Burglary Crimes on a daily basis for PCs, PCSO and Wardens to visit to	March 2017	Police	CSU incl KCC Wardens	Green	During Quarter 2 there have been 211 Daily Tasking Actions.

	help reduce potential Crimes					These actions are discussed on an individual basis and tailor made actions are put in place. Any hotspot areas are highlighted and relevant actions taken.
CSAP 2.5 Page 61	Promote good arrests through Social Media including Twitter and Street Life	March 2017	Police	CSU	Green	<p>Tweets are submitted daily. When specific incidents occur tailored tweets are submitted for successful arrests especially involving partnership working. Advice tweets from agencies are also re-tweeted.</p> <p>We advertise on streetlife and address issues raised there by residents.</p> <p>Twitter account has 385 followers.</p>

Ref	Priority Action	By When	LEAD OFFICER	Other Partners	Status	Quarter 2 1 st Jul- 30 th Sept 2016
Anti-Social Behaviour Incl Environmental Crime						
CSAP 3.1 Page 62	Increase number of prosecutions for fly tipping through camera deployment. Awareness campaigns through local Charters (modelled on Keep Britain Tidy pilots) and prioritise hotspots	March 2017	KCC Clean Kent CSU	KCC Community Wardens PCSOs Housing Associations	Green	Quarter 2 - The Environmental Enforcement Officer has established good links with Parish Council colleagues and those residents subject to repeated fly-tipping incidents. New warning signage is being deployed and fly-tip sites on the Highway assessed for camera deployment. A small number of formal cautions have been issued to householders who have failed to recognise their duty of care for disposal of their waste. Sharing of fly-tipping related intelligence is on-going.
CSAP 3.2	Good Neighbour campaign around noise, harassment. Encourage resident responsibility in speaking with their neighbours to resolve low levels issues, referrals into mediation and managing expectations for agencies in responding to clashes of lifestyles. Take joint proactive	March 2017	Moat Homes WKHA CSU	SDC Housing Team KCC Community Wardens	Green	Moat Homes have issued 1 ABA for drug use to their tenant. They are been delivering mediation relating to noise issues and a Joint Visit took place with the ASB Officer and Housing Officer.

	action in response to more serious cases of noise nuisance and harassment reported.					
CSAP Page 63	Continue joint partnership working on the new ASB legislation and develop strategies on promoting positive working, strength and partnership Take joint proactive action in response to more serious cases of noise nuisance and harassment reported.	March 2017	CSU	Housing Associations Legal Teams	Green	<p>As a result of joint working and the new ASB legislation a Community Protection Notices have been served in Swanley.</p> <p>The Community Safety Unit and partners are currently working on a civil injunction case for a young person in Swanley.</p> <p>There have not been any Community Triggers received during Quarter 2.</p> <p>Task & Finish Groups continue to look at possible ASB powers when undertaken.</p>
CSAP 3.4	Use a targeted approach to ASB concerns with KCC Community Wardens and Police Community Support Officers and respond to ASB issues through the Daily	March 2017	CSU Police KCC Community Wardens	Housing Assoc	Green	<p>During Quarter 2 there have been 211 Daily Tasking Actions.</p> <p>22 (10%) of which did not need/require feedback due to the calls being anonymous.</p>

	Tasking and report back in 100% of cases					Therefore 90% of actions were feedback to the informant.
CSAP 3.5	Use Social Media sites to promote successes (Twitter, Facebook, Streetlife)	March 2017	CSU Moat Homes	All Partners	Green	Tweets are submitted daily. To specifically target ASB and environmental crime especially fly tipping. Streetlife and Country Eye app is also used. Twitter account has 385 followers.
CSAP 3.6 Page 64	Look at the tools and powers that housing associations are able to use to reduce ASB	March 2017	Moat Homes WKHA	CSU	Green	Moat uses a variety of tools and powers, such as joint visits and warning letters and ABAs to resolve ASB at the early stage. They do use the Civil Injunction across their stock and the ASB officers are trained to do the court cases themselves. Moat had a breach of civil injunction in which the offender was found in breach of the order. WKHA attend the daily meetings and have worked with Police and SDC on Civil Injunctions.
CSAP 3.7	County wide Case Management System. Consider whether Sevenoaks/Housing	March 2017	CSU	CSP	Green	We are currently using Themis which the Police and local authorities use for ASB cases and logging graffiti. Police

	Associations wish to use					are looking to give access to Housing Associations so access too and add anything to take part. We all currently use the Police Risk Assessment Framework for high risk and vulnerable victims.
CSAP 3.8	Use ASB Tools to put in place positive interventions	March 2017	CSU	All Partners	Green	Following intervention actions tasked by the ASB Task Group steps are being made to carry forward a Civil Injunction for a young person in Swanley who has continued to behave in an anti social way. Positive interventions will be part of the Civil Injunction.

Ref	Priority Action	By When	LEAD OFFICER	Other Partners	Status	Quarter 2 1 st Jul - 30 th Sept 2016
Safeguarding (incl Prevent, Modern Slavery, Human Trafficking, Gangs, Vulnerable Adults and Children)						
CSAP 4.1	Deliver multi-agency Prevent training. Lead on promotion of Prevent to communities	March 2017	CSU	CSP	Green	Multi-agency training on Prevent has been arranged for 25 and 26 October to capture staff who did not attend last time. Prevent will be added to the SDC Safeguarding Policy and there is now a County Prevent group which Community Safety Manager attends to address the Prevent agenda. Where necessary referrals can be made to the Channel Panel
CSAP 4.2	Deliver training to front line workers on Gangs. Link in with County groups and cross border working	May 2016	CSU	All Partners	Green	We are currently attending cross border meetings with Bexley, Croydon, Lewisham and Bromley. We are working on another training session in January/February 2017. Reform Restore Respect workshops, which link to gangs and peer pressure will be delivered to Year 5 and 6 in Qtr 3.
CSAP 4.3	Communications package for staff and partner agencies on how to report safeguarding	June 2016	CSU	All Partners	Green	List of contacts for dedicated safeguarding staff at SDC was put in the September Newsletter for Safeguarding

	concerns					for staff. This was the first Safeguarding newsletter for SDC staff and one will be drafted after every meeting of the corporate Safeguarding Group. Posters will also be designed for SDC staff and can be developed for partner agencies.
CSAP 4.4	Develop a consistent training package and deliver 3 training sessions on Safeguarding issues. Develop a database of contacts so that information is delivered through organisations	March 2017	CSP KCC Safeguarding Team	All Partners	Green	SDC officers are unable to deliver training on CSE & safeguarding until we have completed train the trainer sessions which will start in 2017. Kent Police delivered training on 20 Sept on CSE to 40 people from SDC and partner agencies. Kent Children's Safeguarding Board, should be developing a list of contacts.
CSAP 4.5	Work with GPs and attend their Practice Learning Time sessions to update them on Safeguarding concerns	May 2017	CSP	All Partners	Green	We are linking in with CCG to see how we can access GP's Practice Learning Times, to see if we can attend to discuss what we are doing across the District on Safeguarding.
CSAP 4.6	Work with Housing Associations to develop a leaflet with referral form for services for residents especially vulnerable residents	June 2016	Housing Associations	CSU	Green	A draft form has been designed and is with the Housing Associations for approval.

CSAP 4.7	Work with Police on their Control Strategy especially working with car washes and nail salons within the District	March 2017	Police	CSU	Green	Control Strategy Launch event to be arranged for Jan 2017.
CSAP 4.8	Work with families who have been identified as vulnerable, edge of care, seeking asylum to help provide support	March 2017	KCC Social Care	CSP	Green	<p>Current numbers of children we are dealing with which are (as at 30.9.16):</p> <p>Children in need: 188 Child protection: 36 Children in care: 53</p> <p>Referrals from April to September 2016 to Specialist Children's Services showed a 13.1% increase over the same period in the previous year. This was the 3rd highest increase (as a percentage) for districts in Kent.</p>
CSAP 4.9	Work with Local Children's Partnership Group on delivering projects to meet local needs	March 2017	LCPG CSU	CSP	Green	Sevenoaks LCPG partners continue to work on the new action plan addressing priority issues: excess weight at reception and year 6, persistent secondary school absence and mental health and wellbeing issues that lead to Early Help notifications. A new round of funding will be available to local voluntary and community organisations in November/December 2016

						for new work on these priorities in 2017.
CSAP 4.10	Link in with organisations that deliver education packages	June 2016	KCC Safeguarding Team	CSU	Green	We are working with the Kent Safeguarding Board for Children and a new Adult Board has been set up so we will be linking in with them around packages. CSE training and Young People Dash Training was delivered on 20 September with over 40 attendees.
CSAP 4.11	Promote Op Willow around Children Sexual Exploitation	April 2016	CSU	CSP	Green	We have promoted Op Willow through tweets and other social media. The Community Safety Manager is a CSE Champion for their District Council and regularly attends the workshops held by the Safeguarding Board.
CSAP 4.12	Work with schools and voluntary groups on awareness training. Consider a Community Safety app to assist Safeguarding	September 2016	CSU	CSP	Green	We have worked with schools in particular secondary schools and offered training on CSE and Safeguarding issues. SDC IT Team will look to see if an app can be developed after SDC's new website is launched.

Ref	Priority Action	By When	LEAD OFFICER	Other Partners	Status	Quarter 2 1 st Jul - 30 th Sept 2016
Substance Misuse						
CSAP 5.1	Preventative and early intervention youth work to address identified local needs and improve well-being of young people. Link with other services including Mental Health Services. Early intervention outreach to be targeted and responsive	On-going	KCA Substance Misuse TG Kenward Trust	EARLY HELP KCC Youth Services Early Intervention Team CCG	Green	In quarter 2 the team has focused on four areas that they were asked to go to. They have been in these areas on a Thursday evening from 18:00 hours to 21:00 hours. They try to spend a few weeks in each location due to the level of behaviour. These hotspots are Greatness Park, the Vine, Westerham and Swanley, all of these areas have had antisocial behaviour linked with drug and alcohol behaviour.
CSAP 5.2	Frequent attenders at A&E to do engagement and follow up visits	September 2016	CCG Kenward Trust	CLG Schools Early Help WKHA Social Care	Missing Information	
CSAP 5.3	Structured interventions around NPS (Legal Highs) for all ages and to include offenders coming out of prison	March 2017	CLG Police	KCA	Missing Information	
CSAP 5.4	Mapping and evaluation of Substance Misuse services	March 2017	CSU	CLG KCA Kenward Trust	Green	We have been working with neighbouring authorities especially where services have overlapped to provide a West

						Kent Booklet. The Community Safety Manager attends the West Kent and North Kent sub groups to develop the alcohol action plans.
CSAP 5.5	Local response to national campaigns including vulnerable adults, older people and public health campaigns	March 2017	Substance Misuse Task Group	All Partners	Green	A Substance Misuse Workshop themed on Legal Highs took place on 13th July with 30 attendees.

Ref	Priority Action	By When	LEAD OFFICER	Other Partners	Status	Quarter 2
						1 st Jul - 30 th Sept 2016
Young People incl cyber bullying, online safety and positive projects						
CSAP 6.1	Collaborate to identify repeat offending/vulnerability and put in place appropriate interventions	March 2017	YOS LCPG CSU Police	Health Partners Housing Associations	Green	Repeat ASB offenders are referred to the ASB Task Group, which is a multi agency group including Kent Police, Housing Association, KCC Education, KCC Youth Workers, KCC Social Services, and KCC Community Wardens. When offenders are referred to the group they are all visited by the ASB Officer and issued with a warning letter. Interventions are discussed at the time of the visit. If the behaviour continues an ABA is then issued. If the behaviour continues further a CBO/Civil Injunction is considered.
CSAP 6.2	Operationally understand the single point of access for mental health services	June 2016	CSU	All Partners	Green	A Mental Health Workshop took place on 30 th September. Actions from this will be taken forward via it's own Action Plan.
CSAP 6.3	Raise awareness around speech and language difficulties	March 2017	CSU	YOS Early Help	Green	We are working with schools to raise awareness around cyber bullying, online safety. Schools in the District have not raised language

						difficulties as a concern to us. Community Safety manager to talk to Early Help and YOS on this target to look at whether still a concern.
CSAP 6.4	Work with newly commissioned youth service to ensure best outcome for young people	September 2016	KCC/SDC Early Help	Town & Parish Councils Commissioned Bodies	Green	The new KCC Youth Commissioning will now start on 1 December 2016.
CSAP 6.5	Continued promotion of online safety (train the trainer, own staff awareness and for young people)	March 2017	CSU KSCB	All Partners	Green	This is a continuing process. The website continues to be updated. We have offered to go into schools and the PCSO Schools Officer attended Family Fun Days alongside local PCSOs to talk to parents and children about On Line Safety.
CSAP 6.6	Youth Offending Service to work with young people on community payback projects	March 2017	YOS Early Help	CSU	Missing Information	
CSAP 6.7	Promote Women's Aid website for young people experiencing Domestic Abuse	June 2016	Moat Homes	CSU	Green	Women's Aid Website http://thehideout.org.uk/ is promoted by Moat. There has been promotion via Twitter and our internal social media channel, Yammer.
CSAP 6.8	Identify repeat behaviour in individuals (pre-offending) and work with Early Help to	March 2017	YOS Early Help	CSU	Missing Information	

	provide early intervention					
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Ref	Priority Action	By When	LEAD OFFICER	Other Partners	Status	Quarter 2 1 st Jul - 30 th Sept 2016
Road Safety						
CSAP 7.1	Education, Restorative Justice and campaigns aimed at drivers, young people and other road users. Especially focus on the increase of accidents and incidents involving older people.	May 2017	KFRS Police	CSP	Green	<p>CPT and PCSOs regularly conduct speed checks, and work alongside KFRS and community Speedwatch initiatives. This is enhanced by members of the Special Constabulary also assisting with this.</p> <p>Local PCSO in Westerham arranged an educational speed check involving children from a local school - very effective.</p> <p>The Partnership is working to ensure good attendance by secondary schools and youth groups at the KFRS Road Safety experience.</p>
CSAP 7.2	Address key areas such as speed, seat belts, drink/drug driving, mobile phones and 17-24 yr old drivers through local and national campaigns	September 2016	Police KCC Road Safety Team	CSU KFRS	Green	<p>Speed Checks are also combined with generic road safety issues, Community Policing Team (CPT) will deal with mobile phone, seat belt issues.</p>
CSAP 7.3	Enforcement in key areas such as speeding, drink/drug driving, mobile phones	September 2016	Police	CSU	Green	<p>CPT have been involved in speeding initiatives and did 10 road checks in Qtr 2.</p>

CSAP 7.4	Work with KCC Highways on engineering especially around speed and risk areas	September 2016	KCC Highways Police	CSU	Green	Local officers and CSU have been involved in a number of processes and meetings with regards to speeding and engineering road layout.
CSAP 7.5	Minimum of 4 Multi-Agency events to address speed enforcement	March 2017	Police KFRS	CSU All Partners	Green	Data has been provided and a meeting is planned to determine the four focus areas.
CSAP 7.6	Continue to deliver Speed Watch across the District	March 2017	CSU	Police	Green	<p>Kent Police have appointed a new Kent Community Speedwatch Manager who is in post. We have requested more Speedwatch Volunteer training, but this is now going to be offered online. We are awaiting confirmation of availability.</p> <p>During Quarter 2 Speed Boards have been loaned to: Edenbridge Speedwatch group.</p>
CSAP 7.7	Work with KFRS on delivering their Road Safety Action Plan across the District	March 2017	KFRS	CSU	Red	During Qtr 2 there were no events delivered in the District.
CSAP 7.8	Police to undertake a minimum of 10 speed enforcement operations in partnership with Speed Watch sites	March 2017	Police	CSU	Green	<p>Speed checks are completed regularly by the local PCSOs in their.</p> <p>There have been 10 speed watch enforcement operations this quarter.</p>

Economic & Community Development Advisory Committee Work Plan 2016/17 (as at 08.11.16)

13 December 2016	7 March 2017	Summer 2017	Autumn 2017
<p>Community Safety Plan Community Plan West Kent Partnership</p>	<p>Swanley Economic Development Strategy Tourism (Research Programme) Community Safety Strategic Assessment Community Safety 2017/18 Action Plan Community Grants Domestic Abuse Volunteer Service (DAVASS)</p>	<p>Community Safety Annual Report Visit Kent</p>	

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